

मध्यप्रदेश शासन
तकनीकी शिक्षा एवं कौशल विकास विभाग

एमबीए पाठ्यक्रमों के प्रवेश नियम
Admission Rules for MBA Courses

सत्र (Session) 2018–19

1.	शासकीय (Govt.) क्षेत्र के लिये मध्यप्रदेश राज्य शासन द्वारा घोषित शासकीय, स्वशासी, अनुदानप्राप्त अशासकीय, स्वशासी एवं स्ववित्तीय (विश्वविद्यालयीन) संस्थाओं में एमबीए पाठ्यक्रम के प्रथम वर्ष में प्रवेश हेतु For admission in first year of MBA course in Government, Institution declared Autonomous by the State Government, Government Aided Institutions and Self-Financing Autonomous Institutions (Universities)	पृष्ठ 2–10
2.	निजी (Private) क्षेत्र के लिये निजी व्यावसायिक शिक्षण संस्थाओं में एमबीए पाठ्यक्रम के प्रथम वर्ष में प्रवेश हेतु For admission in first year of MBA course in Private Professional Education Institutes	पृष्ठ 11–16
3.	विभिन्न प्रारूप (Proforma)	पृष्ठ 17–29
4.	एमबीए पाठ्यक्रम में संस्थावार उपलब्ध सीटों की संख्या Institution wise Seats available for MBA Course	पृष्ठ 30–35

संचालनालय तकनीकी शिक्षा, मध्यप्रदेश
सतपुड़ा भवन, भोपाल

Rules for Admission to MBA and Allied Courses

Session 2018-19

RULES FOR ADMISSION TO MASTER OF BUSINESS ADMINISTRATION (MBA) AND ALLIED COURSES IN A.I.C.T.E. APPROVED INSTITUTIONS, IN GOVERNMENT, INSTITUTION DECLARED AUTONOMOUS BY THE STATE GOVERNMENT, GOVERNMENT AIDED INSTITUTIONS AND SELF-FINANCING AUTONOMOUS INSTITUTIONS IN MADHYA PRADESH.

1.1 General:

These rules shall be known as Rules for admission to Masters of Business Administration (MBA) and Allied courses in Government; Autonomous institution declared by the State Government, Government aided institutions and Self-financing autonomous institutions in Madhya Pradesh, which are approved by All India Council For Technical Education, New Delhi.

1.2 DEFINITIONS:

In these rules, unless it is repugnant to the context,

- (i) 'AICTE' means All India Council For Technical Education, New Delhi a statutory body established by All India Council for Technical Education Act 1987;
- (ii) 'Common Entrance Test' means an entrance test, conducted for determination of merit of the candidates followed by centralized counselling for the purpose of merit based admission to professional colleges or institutions through a single window procedure by the State Government or by any agency authorized by it;
- (iii) 'Course' means any course, the nomenclature of which is approved by the appropriate authority and for which a separate degree/diploma is awarded by any recognized University or Board or Institution (like B.E. Electrical, B.E. Mechanical, MCA, MBA, D Pharma, etc.);
- (iv) 'DTE' means Director Technical Education, M.P., Bhopal;
- (v) 'RGPV' means Rajeev Gandhi Prodyogiki Vishwavidhyalaya, Bhopal, M.P.;
- (vi) 'Principal' means the Head of the institution;
- (vii) 'Competent Authority ' means an Authority authorized by State Government on this behalf (i.e. Director Technical Education, M.P. in this case);
- (viii) 'CMAT' means Common Management Admission Test;
- (ix) 'M.P.' means State of Madhya Pradesh as formed on 01-11-2000;
- (x) 'NRI' means Non-Resident Indian shall have the same meaning as assigned to it in clause (e) of Section 115 C of the Income-tax Act, 1961 (43 of 1961)
- (xi) 'Category' means one of the four categories viz. 'Unreserved (UR)', 'Scheduled Caste (SC)', 'Scheduled Tribe (ST)' or 'Other Backward Classes (excluding creamy layer) (OBC)';
- (xii) 'Open Seats' means seats open to both Female & Male Candidates.
- (xiii) 'F' Seats means Female Candidates.
- (xiv) 'M.P. Seats' means seats reserved for the residents of State of Madhya Pradesh.
- (xv) 'NRI Seats' means the seats for the Non Resident Indians in various institutions;
- (xvi) 'AI Seats' means seats to be filled on All India basis.

1.3 Applicability:

These rules shall be applicable to Government, institution declared autonomous by the State Government, Government aided institutions and Self-financing autonomous institutions which are conducting **MBA** courses as approved by the AICTE.

1.4 Admission rules –

In all professional institutions the procedure for admission shall be as under-

1.4.1 Availability of seats –

Number of seats available in various management institutions in Madhya Pradesh are as follows:

S. No.	Type of Institutions	Percentage of Intake capacity
1	Government institution, Institutions declared autonomous by the State Government and Government Aided institutions and Self financing autonomous institutions. Only those institutions, which have got permission for NRI seats from AICTE, New Delhi.	90% Seats for MP domicile candidates 5% All India Seats 5% NRI Seats (All India Seats & NRI seats if not filled then converted into Seats for MP domicile candidates)
	Government institution, Institutions declared autonomous by the State Government and Government Aided institutions and Self financing autonomous institutions. Only those institutions, which have not received permission for NRI seats from AICTE, New Delhi.	95% Seats for MP domicile candidates 5% All India Seats (All India Seats if not filled then converted into Seats for MP domicile candidates)

NOTE:

(1) Approved intake capacity available in various professional educational institutions shall be available on the website (www.dtempcounselling.org/dte.mponline.gov.in) of the Competent Authority conducting counselling.

(2) If permission is granted to any new institution or the number of seats in any existing institution are varied or permission to start second shift in existing institution is granted by the appropriate authority on or before **30th June** of that year, the same may be incorporated in counselling of that year, provided that the institution gets the affiliation from the respective University and have a permission from the State Government, however in case of any change in the number of sanctioned seats of the existing institutes, the condition to get re-affiliation from the respective university, shall not apply.

(2.1) If extension of approval by AICTE and affiliation by concerned university does not provided to the existing institution / course then such institution will not be included in the counselling.

1.4.2 Reservation of seats:

16%, 20% and 14% of the seats of MP seats are reserved for candidates belonging to Scheduled Caste (SC), Scheduled Tribe (ST) and Other Backward Classes (excluding Creamy Layer) OBC categories respectively in Government institutions, institutions declared autonomous by the State government, Government Aided Institutions and Self financing autonomous institutions.

NOTE:

- i. A candidate can claim reservation under only one of the various reserved categories.
- ii. A candidate, claiming reservation under a reserved category shall have to produce relevant certificate/certificates in proforma prescribed by the Government of MP at the time of verification of documents.

(A) Scheduled Caste (SC) and Scheduled Tribe (ST) Category of Madhya Pradesh:

A candidate claiming to be either of SC or ST category of MP shall have to produce a certificate at the time of verification of documents from the competent authority in **Proforma-1** as given in this rule book.(Vide MP Government GAD order No. F.7-2/96 आ.प्र./1, भोपाल, दिनांक 01.08.1996 and as per latest order issued by the Govt. of M.P.

(B) OBC category of Madhya Pradesh

A candidate claiming reservation under OBC (excluding creamy layer) category shall have to produce a certificate at the time of verification of documents issued by the competent authority in **Proforma - 2** as given in the rule book. (Vide MP Government GAD order No. F/7-2/96 आ.प्र./1, भोपाल, दिनांक 12.03.1997 and order no. ,F-7-2/96 आ.प्र./1, भोपाल, दिनांक 06.07.2000 and as per latest order issued by the Govt. of M.P. regarding creamy layer. The candidate should also bring an income certificate at the time of verification of documents regarding his/her family's income from the Competent Authority or Income certificate as prescribed by GAD, Government of M.P. by their circular no. सी-3-7-2013-3-एक, दिनांक 25/09/2014. (**Proforma-10**). and stating that his/her parents do not come under creamy layer if OBC certificate is issued before **30th April, 2015**.

(c) Reservation for Female candidates:

30% seats in each category viz UR, SC, ST and OBC shall be reserved for the Madhya Pradesh domicile female candidates. This reservation shall be a compartmentalized horizontal reservation.

Seats remaining vacant in female quota of a category shall be filled by converting such seats into Open Quota (OP) of the same category.

However if even after this conversion the Open Quota (OP) of that category does not get filled then these vacancies shall be filled by converting them into Open Quota (OP) of other categories as per the procedure laid down in Rule.

(D) Reservation for Persons with disabilities (Physically Handicapped Seats):

3% seats in each category viz - UR, SC, ST and OBC shall be reserved for candidates with disability percentage of 40 or above and satisfying MP domicile requirements. This reservation shall be compartmentalized horizontal reservation.

Seats remaining vacant in this category shall be filled by converting such seats into Open Seats of the NIL (X) category. However, if even this conversion the Open Seats (OP) of that category does not get filled then these vacancies shall be filled by converting them in to Open Seats (OP) of other categories as per the procedure. Candidates claiming admission against these seats (Physically

Handicapped Seats) shall be required to produce following certificates at the time of verification of documents:-

(i) Disability Certificate from the concerned District Medical Board;

AND

(ii) Eligibility Certificate for the course from the Superintendent, Government of India, Ministry of Labour, Vocational Rehabilitation Centre for Physically Handicapped, Napier Town, Jabalpur. Madhya Pradesh.

(E) J&K Migrant's Seats:

One seat, on over and above basis, in each of the Institution is reserved for J&K migrants. The admission shall be given on the basis of merit as decided by the CMAT 2018 test conducted by AICTE, Bhopal. The candidate shall have to produce a certificate as given in **Proforma-7** duly signed by competent authority at the time of verification of documents.

Sons/daughters of the employees of MP Government who have served in the State of Jammu & Kashmir for curbing insurgency are also covered under the J&K migrant. Such candidates should have passed their qualifying examination from the State of J&K. Candidates shall have to produce a certificate in **Proforma-8** of this rule book at the time of verification of documents.

(F) J&K Resident's Seats:-

One seat each in all institutions has been reserved for residents of Jammu & Kashmir. The candidates seeking admission against these reserved seats shall be required to appear in CMAT 2018 test conducted by AICTE, Bhopal and submit appropriate certificate issued by the competent Authority at the time of verification of documents. These seats shall be considered under All India Seats.

(G) Reservation for NCC "C" Certificate candidates:-

One percent seats of sanctioned intake shall be reserved in Government/ Government Aided Institution for NCC "C" Certificate holder/ Pass out Candidates of Madhya Pradesh in MBA Course.

(H) NRI Seats:

Institutions those get permission from AICTE, New Delhi for 5% NRI Seats of total intake capacity. Admission against these seats will be carried out as per the regulation published in MP Government Gazette dated 19th May, 2011 for admission against NRI seats "Admission (Reservation to non-resident Indian in AICTE Approved Courses) Regulations, 2011."

1.4.3 ELIGIBILITY FOR ADMISSION

1) The Candidates should be an Indian National.

2) Educational Qualifications:

MBA & ALLIED COURSES:

A candidate seeking admission to MBA and Allied Courses should be a Graduate with at least 50% marks and 45% marks in case of SC, ST, OBC (excluding Creamy Layer) category of Madhya Pradesh in aggregate of any UGC/AICTE approved Indian University or from a foreign University recognized by Association of Indian Universities (AIU) or Institute recognized by the concerned University as equivalent thereto. The Bachelor's degree must be of minimum three years duration after passing Higher Secondary (10+2) examination of (10+2) system or equivalent.

NOTE:

Candidates in the Final year of above degree examination can also appear in the CMAT 2018 test on provisional basis. Such a candidate shall have to produce the original certificate "having passed/mark sheet" showing aggregate marks of the degree program at the time of counselling; however, candidate shall have to fill all the entries of qualifying examination at the time of counselling registration.

3) Domicile Requirements:

No candidate belonging to SC, ST & OBC (Excluding Creamy Layer) category shall be selected for admission against the seats reserved for them unless;

1. जो भारत का नागरिक हो।
2. मध्यप्रदेश शासन, सामान्य प्रशासन विभाग, मंत्रालय भोपाल के पत्र क्रमांक सी-3-7-2013-3-एक दिनांक 29 जून, 2013 के अनुसार शैक्षणिक संस्थाओं में दाखिले के लिये सक्षम प्राधिकारी (नायब तहसीलदार/तहसीलदार) द्वारा जारी स्थानीय निवासी प्रमाण-पत्र प्रारूप-6 या मध्यप्रदेश शासन, सामान्य प्रशासन विभाग, मंत्रालय भोपाल के परिपत्र क्रमांक सी-3-7-2013-3-एक दिनांक 25/09/2014 अनुसार स्थानीय निवासी हेतु स्व प्रमाणित घोषणा-पत्र (अस्टाम्पित कागज पर) प्रारूप-6 (अ) अनुसार प्रस्तुत करना आवश्यक है।

1.4.4 Manner of Admission – Through a common entrance test conducted by an agency authorized by the State or Central Government. Authorized agency shall prepare and notify merit list on the basis of marks obtained by candidates in common entrance test.

1.5 Procedure of Admission

1.5.1 Online Offcampus Admission Procedure :

The competent authority declared by the State Government for online off campus counseling, shall finalize the detailed programme and shall make it available on its website declaring its procedure, process of admission and deferent cut off dates. Procedure of Online Off Campus Counselling will be followed as per the regulation published in MP Government Gazette dated 15th April, 2008 (As ammended) for Online Off Campus Counselling.

1.5.2 Admission against Non Resident Indian Seats:

1.5.2.1 Institutions those get permission from AICTE, New Delhi for 5% NRI Seats of total intake capacity. Admission against these seats will be carried out as per the regulation published in MP Government Gazette dated 19th May, 2011 for admission against NRI seats "Admission (Reservation to non-resident Indian in AICTE Approved Courses) Regulations, 2011."

1.5.2.2 Conversion of vacant non - resident Indian seats:

Vacant non-resident Indian seats i.e. unfilled non-resident Indian seats shall be merged into M P domiciled candidate seats by competent authority, before commencement of centralized counselling.

1.6 Conducting of Common Entrance Test

A Common Entrance Test shall be conducted by AICTE for MBA & Allied Courses.

1.6.1 MBA & ALLIED COURSES (Full Time & Part Time):

An entrance test "COMMON MANAGEMENT ADMISSION TEST" (CMAT 2018), shall be conducted by All India Council for Technical Education (AICTE) for selection of candidates for admission to Management and Allied courses.

1.6.2 Common Merit Lists

AICTE shall prepare and notify common merit lists of CMAT 2018 on the basis of marks obtained by candidates in Common Entrance Test. Admission shall be done by the Counselling Authority through Counselling on the basis of common merit lists provided by the AICTE.

1.6.3 General Information of admission:

1.6.3.1 Admission in MBA against M.P. domiciled candidate seats, All India Seats, J&K Resident/Migrant Seats shall be done through Counselling on the basis of common merit lists provided by the AICTE of CMAT 2018.

1.6.3.2 Admission shall be done through Counselling on the basis of the common ranking list declared by AICTE. The programme of Counselling shall be published in various news papers and shall also be available on website of competent authority/Director Technical Education, M.P. Bhopal i.e. www.dtempcounselling.org/dte.mponline.gov.in. No separate call letters shall be sent to the candidates.

1.6.3.3 Original Documents:

During the Counselling process the original documents presented by the candidates shall be verified with originals and original documents will be returned back to the candidates. However candidates need not to submit such original documents in the admitted institutions.

1.6.3.4 Transfer of institution in first year of the course shall not be permitted.

1.6.3.5 Admissions in First year shall be completed on or before the last date declared by the Competent Authority.

1.7 The sequence of admission shall be as under:

1.7.1 Admission on NRI seats shall be done by the Competent Authority through Centralised Counselling for those institutions that have got permission from Appropriate Authority to fill 5% of the sanctioned intake by NRI candidates only. These seats shall be filled as per the procedure and schedule notified by competent authority and any remaining vacant seats shall be filled by centralised counselling after merging them into MP domiciled seats.

1.7.2 In the counselling of MP domiciled seats, first candidates of reserved categories shall be called in the following order, so that vacant reserved seats can be mutually converted:-

Scheduled Tribes, Scheduled Castes, Scheduled Tribes, Other Backward Classes, Scheduled Tribes/Scheduled Castes.

After conducting counselling of reserved category candidates, as per above order, vacant seats, if any, shall be merged into the unreserved seats and then counselling for unreserved seats shall be conducted.

1.7.3 Candidates of reserved category who find place in the merit list of unreserved category will also be considered in the allotment of seats under unreserved category. They will be given seat of their preference from reserved or unreserved category in which they are getting better choice. Such candidates of reserved category who are allotted seats from unreserved category shall be counted in the unreserved category.

1.7.4 If the seats remains vacant after the first round of counselling held on the basis of merit of common entrance test then the decision regarding holding of second round of counselling either separately on the basis of marks obtained in the entrance test and/or simultaneously with the counselling on the basis of marks obtained in the qualifying examination shall be taken by the competent authority keeping in view the number of vacant seats for a particular course and approximate number of candidates willing for admission. In the counselling of qualifying examination all the available seats shall be presumed to be under unreserved seats and the allotment shall be made accordingly on the basis of a joint merit list of candidates of all categories.

1.7.5 If, after aforesaid round of counselling seats still remains vacant, they shall be filled at the institutional level as mentioned in the Admission Rules-2008 (As ammended) and/or counselling procedure declared by the Competent Authority.

Note:-

1. Candidates securing equal marks, Preference will be given to the older age candidate.
2. All such candidate who has passed qualifying examination with grace marks are also eligible for admission, but grace marks will not be included for minimum percentage condition mentioned above.
3. All such candidate whose qualifying examination marksheet are based on grading system has to produce conversion of grade to marks as per the conversion formula mentioned in their marksheet.

1.8 Cancellation of Admission:

- (1) If at any stage it is found that a candidate has got admission in any institution on the basis of false or incorrect information or by hiding relevant facts or if at any time after admission it is found that the admission was given to the candidate due to some mistake or oversight, the admission granted to such a candidate shall be liable to be cancelled

forthwith without any notice at any time during the course of his/her studies by the Principal of the institution or by Competent Authority.

(2) Honorable Supreme Court of India, New Delhi, has declared 14th August as the last date of admission. If a candidate gets his/her admission cancelled till 07 August then the tuition fee deposited by the candidate in the institute will be returned to the candidate after deducting 10% of it. However, if a candidate gets his/her admission cancelled after 07 August then the tuition fee deposited by the candidate in the institute will not be refundable.

(3) Vacancy arising (in particular class/category/compartments) due to cancellation of admission or due to non-reporting of candidates by the stipulated date (as declared by the Competent Authority) in a particular Institution, shall be considered in the counselling in the following manner:-

During the counselling, if seats are available, in that particular course, vacancy/vacancies arising due to above reasons shall be added directly to existing vacancy/vacancies and shall be available for allotment.

(4) After the last date of admission, cancellation of admission shall only be done by the institution.

1.9 TUITION AND OTHER FEE-

Tuition fees and other fees shall be payable by the candidates as per order of Govt. of Madhya Pradesh as may be applicable from time to time.

1.10 Interpretation:

Norms, requirements and other conditions for admission to technical/professional courses are as per the guidelines issued by AICTE.

The State Government of Madhya Pradesh shall be the final authority for deciding any matter in respect of policy regarding selection of candidates for admission. If any question arises relating to the interpretation of these rules for admission, the decision of the State Government of MP shall be final and binding.

1.11 MODIFICATION TO RULES/PROCEDURES:

The State Government of Madhya Pradesh reserves the right to amend any provision/ rule/procedure for admission in the public interest and any modification so made shall be binding.

1.12 JURISDICTION:

In case of any dispute the jurisdiction shall be limited to the courts constituted and situated in Madhya Pradesh only.

A copy of this Rule book shall be available on the website of the Directorate of Technical Education Madhya Pradesh i.e. www.dtempcounselling.org/dte.mponline.gov.in.

Rules for Admission to MBA and Allied Courses in Private Institution in M.P.

w.e.f. Session 2018-19

RULES FOR ADMISSION TO MASTER OF BUSINESS ADMINISTRATION (MBA) AND ALLIED COURSES IN A.I.C.T.E. APPROVED PRIVATE INSTITUTIONS IN MP AS PER THE PROVISIONS MADE IN MADHYA PRADESH NIJI VYAVASAYIK SHIKSHAN SANSTHA (PRAVESH KA VINIYAMAN AVAM SHULK KA NIRDHARAN) ADHINIYAM, 2007 NO. 21. AND THE RULES PUBLISHED IN MADHYA PRADESH GAZETTE DATED 15 APRIL 2008 (As ammended).

2.1. Short title and commencement:

- (1) These rules may be called Admission Rules, 2008.
- (2) These rules shall come into force from the date of its publication in the Madhya Pradesh Gazette.

2.2. Definitions: In these rules, unless the context otherwise requires –

- (a) "Act" means the Madhya Pradesh Niji Vyavsayik Shikshan Sanstha (Pravesh Ka Viniyaman Avam Shulk Ka Nirdharan) Adhiniyam, 2007 (No. 21 of 2007);
- (b) "Appropriate Authority" means Authority as defined in clause (a) of section 3 of the Act;
- (c) "Admissions and Fee Regulatory Committee" means the Committee constituted by the State Government under the Act for the supervision and guidance of admission process and for the fixation of fee to be charged from candidates seeking admission in a professional educational institution;
- (d) "AICTE" means All India Council of Technical Education, statutory body established by All India Council of Technical Education Act, 1987 (52 of 1987);
- (e) "Common Entrance Test" means an entrance test, conducted for determination of merit of the candidates followed by centralized counselling for the purpose of merit based admission to professional colleges or institutions through a single window procedure by the State Government or by any agency authorized by it;
- (f) "Course" means any course, the nomenclature of which is approved by the appropriate authority and for which a separate degree/diploma is awarded by any recognized University or Board or Institution (like B.E. Electrical, B.E. Mechanical, MCA, MBA, D Pharma etc.).
- (g) "Competent Authority" means any authority as authorized by the State Government in this behalf (i.e. Director Technical Education, M.P. in this case);
- (h) "Fee" means all fees including tuition fee and development charges;
- (i) "NRI" means Non-resident Indian shall have the same meaning as assigned to it in clause (e) of Section 115 C of the of Income Tax Act, 1961 (43 of 1961);
- (j) "Principal" means Head of institution;
- (k) "Private Unaided Professional educational Institution" means professional educational institutions which is not receiving recurring financial aid or grant-in-aid from any State or Central Government and which is not established or maintained by the Central Government, the State Government or any Public body;
- (l) "Professional Educational Institution" means a college or a school or an institute by whatever name called, imparting professional education, affiliated to state

university including a private university established or incorporated by an Act of the State Legislature or Constituent unit of a deemed to be university under section 3 of University Grant Commission Act, 1956 (3 of 1956), and approved or recognized by the competent statutory body regulating professional education;

- (m) "Qualifying Examination" means the examination of the minimum qualification, passing of which entitles one to seek admission into the relevant Professional Courses as prescribed in these rules;
- (n) "CMAT" means Common Management Admission Test;

The words and expressions used but not defined in these rules shall have the same meaning as assigned to them in the Act.

Other Abbreviations Used In This Rule Book Are:-

- (i) "DTE" means Director Technical Education, Madhya Pradesh, Bhopal;
- (ii) "RGPV" means Rajiv Gandhi Prodyogiki Vishvavidhyalaya, Madhya Pradesh, Bhopal;
- (iii) "General Pool" means after provision of 5% seats to NRI candidates remaining 95% seats shall be called General Pool Seats [in which reservation for SC, ST & OBC (Excluding Creamy layer) will be available for M.P. Domicile candidates as per govt. notification]

2.3. Applicability:

These rules shall be applicable to private unaided professional institutions which are conducting **MBA** courses as approved by the AICTE.

2.4. Admission rules -

In all professional institutions the procedure for admission shall be as under-

2.4.1 Availability of seats –

Number of seats available in various management institutions in Madhya Pradesh are as follows:

Type of Institutions	Percentage of Intake capacity
Private Intitutions. Only those institutions, which have got permission for NRI seats from AICTE, New Delhi.	95% General Pool Seats 5% NRI Seats (NRI seats if not filled then converted into General Pool Seats)
Private Intitutions.. Only those institutions, which have not received permission for NRI seats from AICTE, New Delhi.	100% General Pool Seats

Note:

(1) Approved intake capacity available in various professional educational institutions shall be available on the website (www.dtempcounselling.org/dte.mponline.gov.in) of the Competent Authority conducting counselling.

(2) If permission is granted to any new institution or the number of seats in any existing institution are varied or permission to start second shift in existing institution is granted by the appropriate authority on or before **30th June** of that year, the same may be incorporated in counselling of that year, provided that the institution gets the affiliation from the respective University and have a permission from the State Government, however in case of any change in the

number of sanctioned seats of the existing institutes, the condition to get re-affiliation from the respective university, shall not apply.

- (2.1) If extension of approval by aicte and affiliation by concerned university does not provided to the existing institution/course then such institution will not be included in the counselling.

2.4.2 Allocation/Reservation of seats –

In every institution 16%, 20% and 14% seats of General pool shall be reserved for the candidates belonging to SC, ST and OBC categories (excluding creamy layer) respectively as notified by the state government in this regard.

NOTE:

- (i) A candidate can claim reservation under only one of the various reserved categories.
- (ii) A candidate, claiming reservation under a reserved category shall have to produce relevant certificate/ certificates in proforma prescribed by the Government of MP at the time of counselling.

(A) Scheduled Caste (SC) and Scheduled Tribe (ST) Category of Madhya Pradesh:

A candidate claiming to be either of SC or ST category of MP shall have to produce a certificate from the competent authority in **Proforma-1** as given in this rule book. (Vide MP Government GAD order No. F.7-2/96 आ.प्र./1, भोपाल, दिनांक 01-08-1996) *and as per latest order issued by the Govt. of M.P.*

(B) OBC category of Madhya Pradesh

*A candidate claiming reservation under OBC (excluding creamy layer) category shall have to produce a certificate issued by the competent authority in **Proforma-2** as given in the rule book.* (Vide MP Government GAD order No. F/7-2/96 आ.प्र./1, भोपाल, दिनांक 12.03.1997 and order no. ,F-7-2/96 आ.प्र./1, भोपाल, दिनांक 06.07.2000 and as per latest order issued by the Govt. of M.P. regarding creamy layer. The candidate should also bring an income certificate regarding his/her family's income from the Competent Authority or Income certificate as prescribed by GAD, Government of M.P. by his circular no. सी-3-7-2013-3-एक, दिनांक 25/09/2014. (**Proforma-10**). and stating that his/her parents do not come under creamy layer if OBC certificate is issued before **30th April, 2015**.

(C) J&K Migrant's Seats:

One seat, on over and above basis, in each of the Institution is reserved for J&K migrants. The admission shall be given on the basis of merit as decided by the CMAT 2018 test conducted by AICTE. The candidate shall have to produce a certificate as given in **Proforma-7** duly signed by competent authority.

Sons/daughters of the employees of MP Government who have served in the State of Jammu & Kashmir for curbing insurgency are also covered under the J&K migrant. Such candidates should have passed their qualifying examination from the State of J&K. Candidates shall have to produce a certificate in **Proforma-8** of this rule book at the time of Counselling.

(D) J&K Resident's Seats:-

One seat each in all institutions has been reserved for residents of Jammu & Kashmir. The candidates seeking admission against these reserved seats shall be required to appear in CMAT 2018 test conducted by AICTE and submit appropriate

certificate issued by the competent Authority. These seats shall be considered under General Pool.

(E) NRI Seats:

Institutions those get permission from AICTE, New Delhi for 5% NRI Seats of total intake capacity. Admission against these seats will be carried out as per the regulation published in MP Government Gazette dated 19th May, 2011 for admission against NRI seats "Admission (Reservation to non-resident Indian in AICTE Approved Courses) Regulations, 2011."

2.4.3 Eligibility for admission –

1) **The Candidates should be an Indian National.**

2) **Educational Qualifications:**

MBA & ALLIED COURSES:

A candidate seeking admission to MBA and Allied Courses should be a Graduate with at least 50% marks and 45% marks in case of SC, ST, OBC (excluding Creamy Layer) category of Madhya Pradesh in aggregate of any UGC/AICTE approved Indian University or from a foreign University recognized by Association of Indian Universities (AIU) or institute recognized by the concerned University as equivalent thereto. The Bachelor's degree must be of minimum three years duration after passing Higher Secondary (10+2) examination of (10+2) system or equivalent.

NOTE:

Candidates in the Final year of above degree examination can also appear in the CMAT 2018 test on provisional basis. Such a candidate shall have to produce the original certificate "having passed/mark sheet" showing aggregate marks of the degree program at the time of counselling; however, candidate shall have to fill all the entries of qualifying examination at the time of counselling registration.

3) **Domicile Requirements:**

No candidate belonging to SC, ST & OBC (Excluding Creamy Layer) category shall be selected for admission against the seats reserved for them unless;

1. जो भारत का नागरिक हो।
2. मध्यप्रदेश शासन, सामान्य प्रशासन विभाग, मंत्रालय भोपाल के पत्र क्रमांक सी-3-7-2013-3-एक दिनांक 29 जून, 2013 के अनुसार शैक्षणिक संस्थाओं में दाखिले के लिये सक्षम प्राधिकारी (नायब तहसीलदार/तहसीलदार) द्वारा जारी स्थानीय निवासी प्रमाण-पत्र **प्रारूप-6** या मध्यप्रदेश शासन, सामान्य प्रशासन विभाग, मंत्रालय भोपाल के परिपत्र क्रमांक सी-3-7-2013-3-एक दिनांक 25/09/2014 अनुसार स्थानीय निवासी हेतु स्व प्रमाणित घोषणा-पत्र (अस्टाम्पित कागज पर) **प्रारूप-6 (अ)** अनुसार प्रस्तुत करना आवश्यक है।

2.4.4 Manner of Admission – Through a common entrance test conducted by an agency authorized by the State or Central Government. Authorized agency shall

prepare and notify merit list on the basis of marks obtained by candidates in common entrance test.

2.5 Procedure of Admission

2.5.1 Online Offcampus Admission Procedure:

The competent authority declared by the State Government for online off campus counseling, shall finalize the detailed programme and shall make it available on its website declaring its procedure, process of admission and deferent cut off dates. Procedure of Online Off Campus Counselling will be followed as per the regulation published in MP Government Gazette dated 15th April, 2008 (As ammended) for Online Off Campus Counselling.

2.5.2 Admission against Non Resident Indian Seats:

2.5.2.1 Institutions those get permission from AICTE, New Delhi for 5% NRI Seats of total intake capacity. Admission against these seats will be carried out as per the regulation published in MP Government Gazette dated 15th May, 2011 for admission against NRI seats "Admission (Reservation to non-resident Indian in AICTE Approved Courses) Regulations, 2011."

2.5.2.2 Conversion of vacant non - resident Indian seats:

Vacant non-resident Indian seats i.e. unfilled non-resident Indian seats shall be merged into General Pool seats by competent authority, before commencement of centralized counselling.

2.6 Conducting of Common Entrance Test

A Common Entrance Test shall be conducted by All India Council for Technical Education (AICTE) for MBA & Allied Courses.

2.6.1 MBA & ALLIED COURSES (Full Time & Part Time): An entrance test "COMMON MANAGEMENT ADMISSION TEST" (CMAT 2018), shall be conducted by All India Council for Technical Education (AICTE) for selection of candidates for admission to Management and Allied courses.

2.6.2 Common Merit Lists

AICTE shall prepare and notify common merit lists of CMAT 2018 on the basis of marks obtained by candidates in Common Entrance Test. All India Council for Technical Education (AICTE) also provide common merit list. Admission shall be done by the Counselling Authority through Counselling on the basis of common merit lists provided by the AICTE.

2.6.3 General Information of admission:

2.6.3.1 Admission in MBA against M.P. domiciled candidate seats, All India Seats, J&K Resident/Migrant Seats shall be done through Counselling on the basis of common merit lists provided by the AICTE of CMAT 2018.

2.6.3.2 Admission shall be done through Counselling on the basis of the common ranking list declared by AICTE. The programme of Counselling shall be published in various news papers and shall also be available on website of competent authority/Director Technical Education, M.P. Bhopal i.e. www.dtempcounselling.org/dte.mponline.gov.in. No separate call letters shall be sent to the candidates.

2.6.3.3 Original Documents:

During the Counselling process the original documents presented by the candidates shall be verified with originals and original documents will be returned

back to the candidates. However candidates need not to submit such original documents in the admitted institutions.

2.6.3.4 Transfer of institution in first year of the course shall not be permitted.

2.6.3.5 Admissions in First year shall be completed on or before the last date declared by the Competent Authority.

2.7 The sequence of admission shall be as under:

2.7.1 Admission on NRI seats shall be done by the Competent Authority through Centralised Counselling for those institutions that have got permission from Appropriate Authority to fill 5% of the sanctioned intake by NRI candidates only. These seats shall be filled as per the procedure and schedule notified by competent authority and any remaining vacant seats shall be filled by centralised counselling after merging them into general pool seats.

2.7.2 In the counselling of general pool, first candidates of reserved categories shall be called in the following order, so that vacant reserved seats can be mutually converted :-

Scheduled Tribes, Scheduled Castes, Scheduled Tribes, Other Backward Classes, Scheduled Tribes/Scheduled Castes.

After conducting counselling of reserved category candidates, as per above order, vacant seats, if any, shall be merged into the unreserved seats and then counselling for unreserved seats shall be conducted.

2.7.3 Candidates of reserved category who find place in the merit list of unreserved category will also be considered in the allotment of seats under unreserved category. They will be given seat of their preference from reserved or unreserved category in which they are getting better choice. Such candidates of reserved category who are allotted seats from unreserved category shall be counted in the unreserved category.

2.7.4 If the seats remains vacant after the first round of counselling held on the basis of merit of common entrance test then the decision regarding holding of second round of counselling either separately on the basis of marks obtained in the entrance test and/or simultaneously with the counselling on the basis of marks obtained in the qualifying examination shall be taken by the competent authority keeping in view the number of vacant seats for a particular course and approximate number of candidates willing for admission. In the counselling of qualifying examination all the available seats shall be presumed to be under unreserved seats and the allotment shall be made accordingly on the basis of a joint merit list of candidates of all categories.

2.7.5 If, after aforesaid round of counselling seats still remains vacant, they shall be filled at the institution level as mentioned in the Admission Rules-2008 (As ammended) and/or counselling procedure declared by the Competent Authority.

Note:-

1. Candidates securing equal marks, Preference will be given to the older age candidate.
2. All such candidate who has passed qualifying examination with grace marks are also eligible for admission, but grace marks will not be included for minimum percentage condition mentioned above.
3. All such candidate whose qualifying examination marksheet are based on grading system has to produce conversion of grade to marks as per the conversion formula mentioned in their marksheet.

2.8 Cancellation of Admission:

- (1) If at any stage it is found that a candidate has got admission in any institution on the basis of false or incorrect information or by hiding relevant facts or if at any time after admission it is found that the admission was given to the candidate due to some mistake or oversight, the admission granted to such a candidate shall be liable

to be cancelled forthwith without any notice at any time during the course of his/her studies by the Principal of the institution or by Competent Authority.

- (2) Honorable Supreme Court of India, New Delhi, has declared 14th August as the last date of admission. If a candidate gets his/her admission cancelled till 07 August then the tuition fee deposited by the candidate in the institute will be returned to the candidate after deducting 10% of it, However, If a candidate gets his/her admission cancelled after 07 August then the tuition fee deposited by the candidate in the institute will not be refundable.
- (3) Vacancy arising (in particular class/category/compartments) due to cancellation of admission or due to non reporting of candidates by the stipulated date (as declared by the Competent Authority) in a particular Institution, shall be considered in the counselling in the following manner:-
During the counselling, if seats are available, in that particular course, vacancy/vacancies arising due to above reasons shall be added directly to existing vacancy/vacancies and shall be available for allotment.
- (4) After the last date of admission, cancellation of admission shall only be done by the institution.

2.9 Tuition and other Fees:

Tuition and other fees shall be as prescribed by the Admission and Fees Regulatory Committee.

2.10 Modification to rules/procedures:

The State Government of Madhya Pradesh reserves the rights to amend any provision / rules/ procedure for admission after due consultation from admission and fee regulatory committee to ensure fair and transparent admission procedure and any modification so made shall be binding.

- 2.11** A candidate aggrieved with any contravention on the part of the Agency or any contravention of the provisions of the Act could make an application to the Committee pinpointing the cause of action and alleged lapse in following the procedure or provisions of the Act.

2.12 Interpretation:

Norms, requirements and other conditions for admission to technical/professional courses are as per the guidelines issued by AICTE.

The State Government of Madhya Pradesh shall be the final authority for deciding any matter in respect of policy regarding selection of candidates for admission. If any question arises relating to the interpretation of these rules for admission, the decision of the State Government of MP shall be final and binding.

2.13 Jurisdiction:

In case of any dispute the jurisdiction shall be limited to the courts constituted and situated in State of Madhya Pradesh only.

A copy of this Rule book shall be available on the website of the Directorate of Technical Education Madhya Pradesh i.e. www.dtempcounselling.org/dte.mponline.gov.in.

अनुसूचित जाति/जनजाति प्रमाण-पत्र
कार्यालय, अनुविभागीय अधिकारी (प्रमाणीकरण)

अनुभाग.....जिला.....मध्यप्रदेश
पुस्तक क्रमांक..... प्रकरण क्रमांक.....
प्रमाण पत्र क्रमांक.....

स्थायी जाति प्रमाण पत्र

यह प्रमाणित किया जाता है कि श्री/श्रीमती/कुमारी..... पिता/पति का नाम..... निवासी ग्राम/नगर..... वि.खं..... तहसील..... जिला..... संभाग..... के.....जाति/ जनजाति का/की सदस्य है और इस जाति/जनजाति को संविधान के अनुच्छेद 341 के अधीन मध्यप्रदेश राज्य के संबंध में अनुसूचित जाति/अनुसूचित जनजाति के रूप में विनिर्दिष्ट किया गया है और यहजाति/जनजाति अनुसूचित जाति एवं जनजाति (संशोधन) अधिनियम, 1976 के अंतर्गत मध्यप्रदेश की सूची में अनुक्रमांक.....पर अंकित है। अतः श्री/श्रीमती/कुमारी..... पिता/पति का नाम..... अनुसूचित जाति/जनजाति का/की है।
2. प्रमाणित किया जाता है कि आवेदक श्री/श्रीमती/कुमारी.....के परिवार की कुल वार्षिक आय रूपए.....है।

दिनांक
(सील)

हस्ताक्षर
प्रमाणीकरण अधिकारी का नाम
पदनाम

- टिप्पणी (1) अनुसूचित जाति का अर्थ है संविधान के अनुच्छेद 341 के अंतर्गत विनिर्दिष्ट मध्यप्रदेश राज्य से संबंधित अनुसूचित जाति तथा अनुसूचित जनजाति का अर्थ है संविधान के अनुच्छेद 342 के अंतर्गत विनिर्दिष्ट मध्यप्रदेश राज्य से संबंधित जनजाति।
(2) केवल निम्नलिखित अधिकारियों द्वारा जारी किये गये प्रमाण-पत्र मान्य होंगे। (अ) कलेक्टर/डिप्टी कलेक्टर/एस.डी.ओ.(अनुविभागीय अधिकारी) उपसंभागीय मजिस्ट्रेट/सिटी मजिस्ट्रेट (ब) तहसीलदार (द) परियोजना प्रशासक/अधिकारी, वृहद/मध्यम/एकीकृत आदिवासी विकास परियोजना।

यह प्रमाण पत्र उपरोक्त में से किसी भी एक अधिकारी द्वारा नियत जांच एवं आत्म संतुष्टि के पश्चात ही जारी किया जावे, न कि उम्मीदवार के अभिभावक द्वारा दिये गये शपथ पत्र के आधार पर और न ही स्थानीय निकायों के सदस्यों द्वारा जारी किये गये प्रमाण पत्र के आधार पर।

मध्यप्रदेश की अन्य पिछड़े वर्ग (क्रीमीलेयर को छोड़कर) श्रेणी के आरक्षित स्थानों पर प्रवेश के लिये प्रस्तुत किये जाने वाले प्रमाण-पत्र

स्थायी प्रमाण पत्र
कार्यालय, अनुविभागीय अधिकारी
(प्रमाणीकरण)

अनुभाग.....जिला.....मध्यप्रदेश
पुस्तक क्रमांक..... प्रकरण क्रमांक.....
प्रमाण पत्र क्रमांक.....

जाति प्रमाण-पत्र

यह प्रमाणित किया जाता है कि श्री/श्रीमती/कुमारी.....
पुत्र/पुत्री श्री..... निवासी
ग्राम/शहर..... तहसील..... जिला..... मध्य प्रदेश के
निवासी हैं, जो.....जाति के हैं जिसे पिछड़ा वर्ग के रूप में मध्य प्रदेश शासन, आदिम
जाति, अनुसूचित जाति एवं पिछड़ा वर्ग कल्याण विभाग की अधिसूचना क्रमांक एफ 8-5 पच्चीस 4-84,
दिनांक 26 दिसंबर, 1984, पिछड़ा वर्ग कल्याण विभाग की अधिसूचना क्रमांक एफ 23-4-97-चौवन,
दिनांक 2 अप्रैल, 1997 तथा इस संदर्भ में समय-समय पर जारी अधिसूचनाओं द्वारा अधिमान्य किया गया है
और सूची के क्रमांक..... पर अंकित है।

श्री..... और/या उनका परिवार सामान्यतः मध्य प्रदेश के जिला.....
..... संभाग..... में निवास करता है।

यह भी प्रमाणित किया जाता है कि श्री..... क्रीमीलेयर
(सम्पन्न वर्ग) व्यक्तियों/वर्गों की श्रेणी में नहीं आते हैं, जिसका उल्लेख भारत सरकार कार्मिक एवं प्रशिक्षण
विभाग के परिशिष्ट क्र 380/2/22/93 स्था. (एस.सी.टी.) दिनांक 08.09.93 द्वारा जारी सूची के कॉलम-3
में तथा मध्य प्रदेश शासन, सामान्य प्रशासन विभाग के ज्ञाप क्रमांक एफ. 7-26/93/1- आ.प्र., दिनांक 8
मार्च 1994 के साथ संलग्न परिशिष्ट "ई" की अनुसूची के कॉलम (3) में किया गया है।

2. प्रमाणित किया जाता है कि आवेदन श्री/श्रीमती/कुमारी..... के
परिवार की कुल वार्षिक आय रूपये..... है।

3. यह भी प्रमाणित किया जाता है कि वह मध्यप्रदेश राज्य में दिनांक..... को प्रवजन कर
चुका है।

दिनांक
(सील)

हस्ताक्षर
प्रमाणीकरण अधिकारी का नाम
पदनाम

सैनिक वर्ग हेतु प्रमाण पत्र
भूतपूर्व सैनिक / मृत प्रतिरक्षा कर्मचारी / स्थायी रूप से विकलांग प्रतिरक्षा कर्मचारी

संदर्भ क्रमांक..... दिनांक.....
यह प्रमाणित किया जाता है कि श्री/श्रीमती..... के
पुत्र/पुत्री (परीक्षार्थी का नाम)
जो प्रवेश परीक्षा का नाम..... वर्ष..... के आधार पर
(पाठ्यक्रम का नाम)..... पाठ्यक्रम में प्रवेश के लिये उम्मीदवार
हैं, के पिता/माता है जो—
(अ) थलसेना/वायुसेना/नौसेना के/की एक भूतपूर्व सैनिक है। सेवानिवृत्ति/सेवामुक्ति के समय
वे पद पर थे/थी उनका सर्विस क्रमांक..... था।

अथवा

(ब) उन्होंने थलसेना/वायुसेना/नौसेना में..... पद पर सर्विस
क्रमांक..... के अधीन सेवा की है। सेवा के दौरान वे स्थायी रूप से
विकलांग हो गए है/सेवा के दौरान उनकी मृत्यु वर्ष..... में हो चुकी है।

स्थान :
दिनांक:

जिला सैनिक कल्याण अधिकारी के हस्ताक्षर

(कार्यालय सील)

मध्यप्रदेश में/मध्यप्रदेश के बाहर अन्य राज्य में कार्यरत प्रतिरक्षा कर्मचारी

संदर्भ क्रमांक.....

दिनांक.....

यह प्रमाणित किया जाता है कि श्री/श्रीमती..... के पुत्र/पुत्री (परीक्षार्थी का नाम) जो प्रवेश परीक्षा का नाम..... वर्ष.....के आधार पर (पाठ्यक्रम का नाम)..... पाठ्यक्रम में प्रवेश के लिये उम्मीदवार हैं, के पिता/माता है जो-

(अ) थलसेना/वायुसेना/नौसेना मेंओहदे पर सर्विस क्रमांक.....के अधीन कार्यरत प्रतिरक्षा कर्मचारी है और वे मध्यप्रदेश में स्थित प्रतिरक्षा इकाई में पदस्थ है वे इस इकाई में दिनांक.....से सेवारत है।

अथवा

(ब) उन्होंने थलसेना/वायुसेना/नौसेना में.....के ओहदे पर सर्विस क्रमांक.....के अधीन कार्यरत प्रतिरक्षा कर्मचारी है और वे मध्यप्रदेश राज्य के बाहर स्थित प्रतिरक्षा इकाई में पदस्थ है।

स्थान :

दिनांक:

हस्ताक्षर : आफिसर कमांडिंग
(कार्यालय सील)

भूतपूर्व सैनिक द्वारा स्थाई रूप से मध्यप्रदेश में
व्यवस्थापित होने संबंधी प्रमाण पत्र

संदर्भ क्रमांक..... दिनांक.....
मेरे समक्ष प्रस्तुत किये गये प्रमाण-पत्र के आधार पर प्रमाणित किया जाता है कि
श्री/श्रीमती/कुमारी (उम्मीदवार का नाम).....
जो (प्रवेश परीक्षा संचालित करने वाली एजेंसी का नाम).....
द्वारा संचालित (परीक्षा का नाम) वर्ष..... के
आधार पर पाठ्यक्रम में प्रवेश के लिए उम्मीदवार से.....पर (पाठ्यक्रम
का नाम)..... पाठ्यक्रम में प्रवेश के लिये उम्मीदवार
श्री/कुमारी.....के पिता/माता सेवानिवृत्त भूतपूर्व सैनिक
हैं और स्थायी रूप से.....(स्थान) तहसील.....
जिला.....में व्यवस्थापित हो गये है।

स्थान :.....
दिनांक:.....

जिला सैनिक कल्याण अधिकारी के हस्ताक्षर
(कार्यालय सील)

स्वतंत्रता संग्राम सेनानी वर्ग हेतु प्रमाण पत्र

संदर्भ क्रमांक.....

दिनांक.....

प्रमाणित किया जाता है कि श्री/कुमारी (उम्मीदवार का नाम).....
श्री/श्रीमती (उम्मीदवार के पिता/माता का नाम).....
के वैध (Legitimate) पुत्र/पुत्री हैं।

श्री/श्रीमती (उम्मीदवार के माता/पिता नाम)
श्री/श्रीमती (स्वतंत्रता संग्राम सेनानी का नाम) के वैध
(Legitimate) पुत्र/पुत्री हैं।

एवं

श्री/श्रीमती (स्वतंत्रता संग्राम सेनानी का नाम).....का नाम
मध्यप्रदेश के जिला(जिले का नाम) में संधारित (Maintained)
स्वतंत्रता संग्राम सेनानी की पंजी (Register) में क्रमांक.....पर पंजीकृत है।

स्थान :.....

दिनांक:.....

हस्ताक्षर कलेक्टर
(कार्यालय सील)

स्थानीय निवासी संबंधी आवश्यकता हेतु प्रमाण-पत्र

कार्यालय नायब तहसीलदार/तहसीलदार

टप्पा/तहसील..... जिला.....

प्र.क्र

वर्ष.....

दिनांक.....

स्थानीय निवासी प्रमाण पत्र

यहा आवेदक का
पासपोर्ट साईज का
फोटो लगाया जाये जो
प्राधिकृत अधिकारी
द्वारा सत्यापित
किया जायें

प्रमाणित किया जाता है कि श्री/श्रीमति/कु.....
पिता/पति.....निवासी.....
तहसील..... जिला..... (मध्यप्रदेश).
राज्य शासन द्वारा मध्यप्रदेश के स्थानीय निवास प्रमाण-पत्र जारी किये जाने के लिये
प्रभावशील ज्ञाप दिनांक..... में निर्धारित मापदण्ड की कण्डिका क्रमांक
की पूर्ति करने फलस्वरूप मध्यप्रदेश के स्थानीय निवासी है।

2.* प्रमाणित किया जाता है कि मध्यप्रदेश शासन, सामान्य प्रशासन विभाग के ज्ञापन क्रमांक....
.....दिनांकके अधीन आवेदक द्वारा दिये विवरण अनुसार की
पत्नी/अवयस्क बच्चे जिनका विवरण नीचे वर्णित है, मध्यप्रदेश के स्थानीय निवासी है:-

टीप:- यह प्रमाण पत्र जाति निर्धारण के लिये जारी किये जाने वाले जाति प्रमाण पत्र की
जांच में साक्ष्य हेतु विचारार्थ ग्राह्य नहीं होगा।

(आवेदक द्वारा प्रस्तुत शपथ-पत्र के आधार पर जारी)

ह.तहसील/नायब तहसीलदार
तहसील.....
जिला.....

*लागू न होने पर काट दें।

- यह प्रमाण पत्र यदि डिजिटल हस्ताक्षर युक्त है तो उसे भी मान्य किया जावेगा।

(मध्यप्रदेश शासन, सामान्य प्रशासन विभाग, मंत्रालय के परिपत्र क्रमांक सी-3-7-2013-3-एक, दिनांक 25/09/2014 को जारी निर्देशानुसार स्थानीय निवासी प्रमाण पत्र संबंधी स्थानीय निवासी हेतु स्व प्रमाणित घोषणा-पत्र)

प्रारूप-6 (अ)

**स्थानीय निवासी हेतु
स्व प्रमाणित घोषणा-पत्र
(अस्टाम्पित कागज पर)**

फोटो
स्व प्रमाणित

मैं..... आत्मज/पति श्री..... आयु लगभगवर्ष
शपथपूर्वक कथन करता/करती हूँ कि:-

1. मैं वर्तमान में
में निवासरत हूँ।
2. मेरी पत्नि का नाम श्रीमती एवं उम्र (लगभग).....
वर्ष है।
3. मेरे अवयस्क पुत्र/पुत्री-
 1. श्री/कु.....आयु (लगभग)..... वर्ष
 2. श्री/कु.....आयु (लगभग).....वर्ष
4. (यहाँ मध्यप्रदेश शासन के ज्ञापन क्रमांक सी-3-7-2013-3-एक, दिनांक 25 सितम्बर 2014 वर्णित निर्देश के अन्तर्गत आवेदक पात्रता की निम्न में से जिन-जिन श्रेणियों में आता है उनका विवरण अंकित करें)
 1. मैं, मध्यप्रदेश के मकान नंबरमोहल्ला..... ग्राम.....तहसील.....
..... जिला.....में वर्ष मैं पैदा हुआ/हुई हूँ।
 2. मैं, मध्यप्रदेश में ग्राम/मोहल्ला.....शहर.....तहसील.....
जिला.....में विगत 10 वर्ष से निरन्तर निवासरत हूँ।
(आवेदक मध्यप्रदेश में कम से कम 10 वर्ष निरन्तर निवासरत हो। यदि 10 वर्ष की अवधि में एक से अधिक स्थानों पर निवासरत रहे तो कब से कब तक कहाँ-कहाँ निवासरत रहे इसका पूर्ण विवरण अंकित किया जाये)
 3. मैं राज्य शासन की सेवा में वर्तमान में पद का नाम कार्यालय का नाम
.....विभाग का नाम के पद पर पदस्थ हूँ/से सेवानिवृत्त हुआ हूँ।
 4. मैं मध्यप्रदेश शासन के अन्तर्गत स्थापित.....नामक संस्था/निगम/मण्डल/आयोग में.....पद पर.....
.....कार्यालय में सेवारत/सेवानिवृत्त कर्मचारी हूँ।
(कार्यरत/सेवानिवृत्त पद के नाम के साथ कार्यरत कार्यालय/जिस कार्यालय से सेवानिवृत्त हुए उसका पूर्ण विवरण दें।

5. मैं केन्द्र शासन के विभाग में के पद पर कार्यालय..... तहसील..... जिला..... के पद पद 10 वर्ष से पदस्थ होकर कार्यरत हूँ।
(कार्यरत पद का नाम एवं कार्यालय का विवरण तथा पता)
6. मैं अखिल भारतीय सेवाओं के मध्यप्रदेश राज्य को आवंटित (आवंटन वर्ष बैच) अधिकारी हूँ। पद पर कार्यालय/मंत्रालय..... में पदस्थ हूँ/से सेवानिवृत्त हुआ हूँ।
(कार्यरत/सेवानिवृत्त कार्यालय का पूर्ण विवरण कार्यरत पद का नाम)
7. मैं मध्यप्रदेश में संवैधानिक/विधिक.....पद पर महामहिम राष्ट्रपति/महामहिम राज्यपाल द्वारा नियुक्त हूँ।
(पद, कार्यालय का पूर्ण विवरण दिया जाये)
8. मैं भूतपूर्व सैनिक हूँ तथा मैंने मध्यप्रदेश में 5 वर्षों तक (अवधि.....) निवास किया है/अथवा मेरे परिजन मध्यप्रदेश में पहले से ही निवासरत हैं। (इसकी पुष्टि हेतु सैनिक कल्याण संचालनालय का प्रमाण-पत्र संलग्न करें)।

हस्ताक्षर

सत्यापन

मैं.....आत्मज/पति श्री.....आयु..... वर्ष निवासी सत्यापन करता/करती हूँ कि घोषणा-पत्र की कण्डिका 1/2/3/4/5/6/7/8 में उल्लेखित जानकारी मेरे निजी ज्ञान एवं विश्वास के आधार पर सत्य है। इसमें न कोई सारवान तथ्य छुपाया गया है और न ही असत्य तथ्य अंकित किया गया है। मुझे यह ज्ञान है कि मेरे द्वारा असत्य या भ्रामक जानकारी देने पर मेरे विरुद्ध आपराधिक/दण्डात्मक कार्यवाही की जा सकेगी। साथ ही मुझे प्राप्त समस्त लाभ भी वापिस लिये जायेंगे।

सत्यापन आज दिनांकवर्ष को स्थान..... में किया गया।

हस्ताक्षर

(जो लागू हो केवल उसी का उल्लेख घोषणा -पत्र में किया जाये)

जम्मू एवं कश्मीर राज्य के विस्थापित उम्मीदवार संबंधी प्रमाण-पत्र

Office of the Zonal Officer
TO WHOM IT MAY CONCERN

Certified that
S/o or D/o
R/oTehsil
District..... A/P.....
Pin is registered from No.
R/Card No..... At
S. No. of his/her father ration card issued
from this zone.

Seal of Tehshildar

Zonal Officer / Tehshildar

मध्यप्रदेश के अधिकारी/कर्मचारी जिनकी पदस्थापना आतंकवादी गतिविधियों के नियंत्रण हेतु जम्मू एवं कश्मीर राज्य में की गई का प्रमाण-पत्र

संदर्भ क्रमांक

दिनांक

प्रमाणित किया जाता है कि श्री/श्रीमती/कुमारी
आत्मज/आत्मजा/श्री जो
..... द्वारा संचालित (परीक्षा का नाम)
..... वर्ष..... के आधार पर (पाठ्यक्रम का नाम)
.....में जम्मू एवं कश्मीर राज्य के विस्थापित उम्मीदवारों की सीटों के विरुद्ध प्रवेश का उम्मीदवार है ।

श्री..... (उम्मीदवार का नाम) के
पिता/माता श्री/श्रीमती..... मध्यप्रदेश सेवा
के अधिकारी/ कर्मचारी है जिनकी पदस्थापना जम्मू एवं कश्मीर राज्य में आतंकवादी
गतिविधियों के नियंत्रण हेतु दिनांक से दिनांक तक
..... (स्थान का नाम) में रही है ।

स्थान
दिनांक

हस्ताक्षर
(सील)

राष्ट्रीय खेल प्रतियोगिताओं में स्वर्ण पदक अर्जित करने वाले
खिलाड़ियों के लिये प्रमाण-पत्र

संदर्भ क्रमांक

दिनांक

प्रमाणित किया जाता है कि श्री/श्रीमती/कुमारी
आत्मज/आत्मजा/श्री ने वर्ष
की में भारत सरकार,
युवा कार्यक्रम एवं खेल विभाग नई दिल्ली द्वारा मान्यता प्राप्त खेल संगठनों के
अधिकार पत्र पर आयोजित
राष्ट्रीय प्रतियोगिता में स्वर्ण पदक अर्जित किया है ।

स्थान
दिनांक

संचालक
खेल और युवक कल्याण, मध्यप्रदेश
हस्ताक्षर एवं पद मुद्रा

नोट :-

ओपन, जूनियर, सीनियर एवं नेशनल गेम्स राष्ट्रीय खेल प्रतियोगिता के अतिरिक्त अन्य राष्ट्रीय प्रतियोगिताओं को इस हेतु राष्ट्रीय प्रतियोगिता की श्रेणी में नहीं माना जावेगा ।

**आय बाबत् स्व प्रमाणित घोषणा-पत्र
(सादे कागज पर)**

मैं..... आत्मज श्री..... आयु
वर्ष शपथपूर्वक कथन करता/करती हूँ कि:-

1. मैं वर्तमान में में निवासरत हूँ।
2. मेरी नाम से ग्राम में हैक्टयर/एकड़ कृषक भूमि है, जिससे मुझे रुपये..... शब्दों मेंकी वार्षिक आय होती है।
3. मेरा व्यवसायहै, इससे मुझे वार्षिक आय रुपये..... शब्दों मेंहै।
4. गृह संपत्ति से मेरी वार्षिक आय रुपयेशब्दों में है।
5. मेरे परिवार निम्नानुसार सदस्य है:-
1.....2.....3.....4.....5
(परिवार से आशय पति/पत्नि/अवयस्क पुत्र/पुत्री/आश्रित माता या पिता से हैं)
6. मेरे परिवार के उक्त समस्त सदस्यों की कुल वार्षिक आय रुपये शब्दों में.....है।
7. मैंने इस शपथ-पत्र के पूर्व कोई आय प्रमाण-पत्र प्राप्त नहीं किया है/शपथ-पत्र प्रस्तुत नहीं किया है। **अथवा**
8. मैंने इस शपथ-पत्र के पूर्व लगभग समय पूर्व एक आय प्रमाण-पत्र/शपथ-पत्र राशि.....रुपये वार्षिक का प्राप्त किया/दिया था। मेरी आय अब परिवर्तित हो गई है। अतः परिवर्तित आय राशि वार्षिक का आय शपथ-पत्र प्रस्तुत किया जा रहा है।
(बिन्दु क्रमांक 7 एवं 8 में जो लागू न हो उसे काट दें।)

हस्ताक्षर

सत्यापन

मैं.....आत्मज/पति श्री.....आयु.....वर्ष,
निवासीसत्यापन करता/करती हूँ कि शपथ-पत्र की कण्डिका 1 से 8 तक में उल्लेखित जानकारी मेरे निजी ज्ञान एवं विश्वास के आधार पर सत्य है। इसमें न कोई तथ्य छुपाया गया है और न ही असत्य तथ्य अंकित किया गया है। मुझे यह ज्ञान है कि मेरे द्वारा असत्य या भ्रामक जानकारी देने पर मेरे विरुद्ध आपराधिक/दण्डात्मक कार्यवाही की जा सकेगी। साथ ही मुझे प्राप्त समस्त लाभ भी वापिस लिये जायेंगे। सत्यापन आज दिनांकवर्ष को स्थान.....में किया गया।

हस्ताक्षर

DIRECTORATE OF TECHNICAL EDUCATION, MADHYA PRADESH			
M.B.A.(FULL TIME) COURSE			
TENTATIVE LIST OF INSTITUTES AND INTAKE 2018-19			
S. No.	Institute Name	Branch	Seats
GOVERNMENT			
1	Shri Atal Bihari Vajpayee Govt Arts and Commerce College, Indore	MBA	60
Government Aided [Branch Type-Self Finance]			
1	Samrat Ashok Technological Institute, Vidisha	MBA	60
2	Shri G.S. Institute of Technology & Science, Indore (M.P.)	MBA	60
Self Financing			
1	CRIM, UTD, Barkatullah University, Bhopal	MBA	60
2	Department of Business Administration APSVV, Rewa	MBA	60
3	Faculty of Rural Development & Business Administration, Mahatma Gandhi Chitrakoot University, Chitrakoot, Satna	MBA	60
4	Institute of Management Studies, Indore, DAVV, Indore	MBA	120
5	International Institute of Professional Studies, DAVV, Indore	MBA	60
6	PT. Jawahrlal Nehru Institute of Business Management, Vikram University, Ujjain	MBA	60
7	School Studies in Commerce & Management, JVV Gwalior	MBA	60
8	University Institute of Maanagement, R. D. V. V., Jabalpur	MBA	60
PRIVATE [GIRLS INSTITUTE]			
1	SANT HIRDARAM INSTITUTE OF MANAGEMENT FOR WOMEN, BHOPAL	MBA	180
PRIVATE			
1	Academy of Management, Awadhपुरi, Bhopal	MBA	360
2	Acropolis Faculty of Management & Research, Indore	MBA	180
3	Acropolis Institute of Technology & Research, Indore	MBA	60
4	Acropolis Technical Campus, Indore	MBA	180
5	Aditya College of Technology & Science, Satna	MBA	45
6	ALIA INSTITUTE OF MANAGEMENT, BHOPAL	MBA	180
7	Alpine Institute of Technology, Ujjain	MBA	60
8	Anand Institute of Management, Bhopal	MBA	180
9	Apex Institute of Management and Research, Indore	MBA	240
10	Arihant Institute of Management & Technology, Indore	Master in Hospital Administration	60
		MBA	180
11	Astral Institute of Technology & Research, Indore	MBA	240

12	Babulal Tarabai Institute of Research & Technology, Sagar	MBA	60
13	Bansal Institute of Research & Technology, Bhopal	MBA	60
14	Bansal Institute of Science & Technology, Bhopal	MBA	60
15	Bhabha Engineering Research Institute, Bhopal	MBA	60
16	Bhabha Engineering Research Institute-MCA, Bhopal	MBA	60
17	Bhabha Management Research Institute Bhopal	MBA	120
18	Bhartiya Vidhya Mandir College of Management Education, Gwalior	MBA	180
19	BM College of Management & Research, Indore	MBA	240
20	BM College of Technology, Indore	MBA	60
21	BVM, College of Technology & Management, Gwalior	MBA	60
22	Career College of Management, Bhopal	MBA	60
23	CH. Institute of Management & Commerce, Indore	MBA	180
24	Chameli Devi Group of Institutions, Indore	MBA	60
25	CORPORATE INSTITUTE OF MANAGEMENT, BHOPAL	MBA	180
26	Divine International Group of Institutions, Gwalior	MBA	120
27	GICTS College of Professional Education, Gwalior	MBA	180
28	Girdhar Siksha Evam Samaj Kalyan Samiti Group of Institutions, Mandideep, Raisen	MBA	120
29	Global Nature Care Sangathan's Group of Institutions, Jabalpur	MBA	180
30	Govindram Seksaria Institute of Management & Research, Indore	MBA	180
31	Gyan Ganga College of Technology, Jabalpur	MBA	60
32	Gyan Ganga Institute of Technology & Science, Jabalpur	MBA	120
33	Gyanodaya Institute of Management and Technology Neemuch	MBA	120
34	IASSCOM Fortune Institute of Technology, Bhopal	MBA	180
35	IES College of Technology, Bhopal	MBA	60
36	Indira Priyadarshini College of Management, Bhopal	MBA	60
37	Indore Institute of Management and Research, Indore	MBA	180
38	Indore Management Institute and Research Center, Indore	MBA	180
39	Infinity Management & Engineering College, Sagar	MBA	60
40	Institute of Professional Education & Research (IPER), Bhopal	MBA	300
41	IPS Academy, Institute of Business Management & Research, Indore	Business Economics	60
		International Business	60
		MBA	420
		Tourism Management	60
42	IPS College of Technology & Management, Gwalior	MBA	60
43	ITM GROUP OF INSTITUTIONS (Technical Campus) (Institute of Technology and Management), Gwalior	MBA	60
44	Jai Narain College of Technology, Bhopal	MBA	60
45	Jain College, Gwalior	MBA	180
46	Jawaharlal Nehru College of Technology, Rewa	MBA	180

47	Kailash Narayan Patidar College of Science & Technology, Bhopal	MBA	120
48	Lakshmi Narain College of Management, Gwalior	MBA	60
49	Lakshmi Narain College of Technology & Science (RIT), Indore	MBA	60
50	Lakshmi Narain College of Technology Excellence, Bhopal	MBA	60
51	Lakshmi Narain College of Technology, Bhopal	MBA	180
52	Lakshmi Narain College of Technology, Indore	MBA	60
53	Lakshmi Narain College of Technology, Jabalpur	MBA	60
54	Laxmi Bai Sahuji Institute of Management, Jabalpur	MBA	180
55	Laxmipati Institute of Science & Technology, Bhopal	MBA	120
56	Lord Krishna College of Technology, Indore	MBA	60
57	Madhuban Institute of Professional Studies, Indore	MBA	120
58	Mahakal Institute of Management, Ujjain	MBA	120
59	Maharaja Institute of Management & Technology, Gwalior	MBA	60
60	Maharaja Ranjit Singh Group of Institution, Indore	MBA	180
61	Maharana Pratap College of Management, Bhopal	MBA	360
62	Maharana Pratap College of Technology, Gwalior	MBA	60
63	Maharishi Centre for Educational Excellence, Bhopal	MBA	120
64	Malwa Institute of Science & Technology, Indore	MBA	180
65	Malwa Institute of Technology, Indore	MBA	60
66	Manjula K Ponda College of Management, Bhopal	MBA	240
67	Mathura Devi Institute of Technology & Management, Indore	MBA	60
68	Mathuradevi Institute of Management, Indore	MBA	120
69	Mayo College of Management Bhopal	MBA	120
70	Millenium Institute of Technology and Science, Bhopal	MBA	60
71	Mittal Institute of Technology, Bhopal	MBA	60
72	Modern Institute of Professional Studies, Indore	MBA	180
73	Nagaji Institute of Technology & Management, Gwalior	MBA	60
74	NRI Institute of Information Science & Technology, Bhopal	MBA	60
75	Ojaswini Institute of Management & Technology, Damoh	MBA	60
76	Oriental College of Management Bhopal	MBA	120
77	Patel Group of Institutions (Patel College of Management, Indore)	MBA	180
78	Patel Group of Institutions (Patel College of Science & Technology, Bhopal)	MBA	60
79	Patel Group of Institutions (Patel College of Science & Technology, Indore)	MBA	60
80	Patel Group of Institutions (Patel Institute of Technology, Bhopal)	MBA	60
81	Pioneer Institute of Professional Studies, Indore	MBA	240
82	Pioneer Institute of Professional Studies, Indore	MBA	60
83	Prashanti Institute of Management, Ujjain	MBA	120
84	Prestige Institute of Management & Research, Indore	Advertising & Public Relation	60

		Financial Administration	120
		International Business	60
		Marketing Management	120
		MBA	420
		Personal Administration	60
85	Prestige Institute of Management, Dewas	MBA	120
86	Prestige Institute of Management, Gwalior	MBA	300
87	Priyatam Institute of Technology, & Management, Indore	MBA	30
88	R.B.S. Institute of Education, Neemuch	MBA	120
89	Radha Raman Institute of Technology, & Science, Bhopal	MBA	60
90	Radhadevi Ramchandra Mangal School of Management & Research, Neemuch	MBA	60
91	Radharaman Engineering College, Bhopal	MBA	60
92	Rajeev Gandhi Management Institute, Bhopal	MBA	180
93	Rajeev Gandhi Prodyogiki Mahavidhyalaya, Bhopal	MBA	60
94	Rajeev Gandhi Proudtyogiki Mahavidhyalaya-2, Bhopal (2007)	MBA	60
95	Rewa Institute of Technology, Rewa	MBA	60
96	RKDF College of Engineering, Bhopal	MBA	120
97	Royal Institute of Management and Advanced Studies, Ratlam	MBA	60
98	Rukmani Devi Institute of Science & Technology, Bhopal	MBA	120
99	Sagar Institute of Research & Technology - Excellence, Bhopal	MBA	120
100	Sagar Institute of Research & Technology, Bhopal	MBA	60
101	Sagar Institute of Research & Technology, Indore	MBA	120
102	Sagar Institute of Research Technology & Science, Bhopal	MBA	60
103	Sagar Institute of Science & Technology (SISTEC) Bhopal	MBA	120
104	Sahib Institute of Management & Research, Indore	MBA	60
105	SAM College of Engineering & Technology, Bhopal	MBA	60
106	SAM College of Management & Technology, Bhopal	MBA	360
107	SAM College of Management, Raisen	MBA	180
108	Sanghvi Institute of Engineering and Technoloty, Indore (2008)	MBA	60
109	Sanghvi Institute of Management & Science (MCA), Indore	MBA	120
110	Sanghvi Institute of Management & Science, (MBA), Indore	MBA	180
111	Sanghvi Institute of management & Science, Indore	MBA	60
112	Satyam Education & Social Welfare Society Group of Institutions, Bhopal	MBA	60
113	Scope College of Engineering Bhopal	MBA	120
114	SGBM Institute of Technology & Science, Jabalpur	MBA	60
115	Shiv Kumar Singh Institute of Technology & Science, Indore	MBA	180
116	Shri Guru Sandipani Institute of Management, Ujjain	MBA	60

117	Shri Ram Inst. Of Sc.& Tech. (Engg) Jabalpur	MBA	60
118	Shri Ram Institute of Information Technology, Banmore, Morena	MBA	60
119	Shri Ram Institute of Management, Jabalpur	MBA	180
120	Shri Ram Institute of Technology (MCA) Jabalpur	MBA	60
121	Shri Ram Institute of Technology, Jabalpur	MBA	60
122	Shri Rawatpura Sarkar Institute of Management Science, Datia	MBA	180
123	Shri RGP Gujrati Professional Institute, Indore	MBA	180
124	Shri Vaishnav Institute of Management, Indore	Financial Administration	60
		MBA	180
125	Shri Yogendra Sagar Institute of Technology & Science, Ratlam	MBA	60
126	Sri Aurobindo Institute of Management & Science, Indore	MBA	60
127	Sri Parashuram Institute of Technology & Research, Khandwa	MBA	60
128	Star Academy of Technology & Management, Indore	MBA	60
129	Surabhi College of Engineering & Technology, Bhopal	MBA	60
130	Sushila Devi Bansal College of Engineering, Indore	MBA	60
131	Sushila Devi Bansal College of Technology, indore	MBA	60
132	Swami Vivekanand College of Engineering, Indore	MBA	60
133	Swami Vivekanand College of Science & Technology, Bhopal	MBA	120
134	Synergy Institute of Technology, Dewas	MBA	60
135	Takshshila Institute of Engineering & Technology, Jabalpur	MBA	60
136	Technocrate Institute of Tech-MBA, Bhopal	MBA	540
137	Technocrats Institute of Technology & Science, Bhopal	MBA	60
138	Technocrats Institute of Technology (Excellence), Bhopal	MBA	60
139	Technocrats Institute of Technology, Bhopal	MBA	60
140	Thakur Shiv Kumar Singh Memorial Management College, Burhanpur	MBA	120
141	Trinity Institute of Technology & Research, Bhopal	MBA	120
142	VAISHNAVI INSTITUTES OF MANAGEMENT, RAISEN	MBA	180
143	Venkateshwar Institute of Technology, Indore	MBA	120
144	Vidyasagar Institute of Management, Bhopal	MBA	60
145	Vikrant Institute of Management, Gwalior	MBA	180
146	Vikrant Institute of Technology & Management Indore	MBA	120
147	Vindhya Institute of Management & Research, Indore	MBA	180
148	Vindhya Institute of Management & Research, Satna	MBA	240
149	Vindhya Institute of Technology & Science, Indore	MBA	60
150	VIP College of Management, Bhopal	MBA	180
151	VNS Business School, Bhopal	MBA	60
152	VNS GROUP OF INSTITUTIONS (VNS Institute of Management), Bhopal	MBA	180
153	VNS Group of Institutions, Bhopal	MBA	60

Private [2nd Shift]			
1	Acropolis Faculty of Management & Research, Indore	MBA	60
PRIVATE (M.B.A.PART TIME)			
1	Bhabha Management Research Institute Bhopal	MBA	60
2	IPS Academy, Institute of Business Management & Research, Indore	MBA	60
3	Prestige Institute of Management & Research, Indore	MBA	60
4	Technocrate Institute of Tech-MBA, Bhopal	MBA	60

NOTE: ADDITION/DELETION OF INSTITUTIONS AND INTAKE CAPACITY MAY TAKE PLACE AT THE TIME OF COUNSELING AS PER THE APPROVAL OF AICTE.