

मध्यप्रदेश शासन
तकनीकी शिक्षा एवं कौशल विकास विभाग

लेटरल एन्ट्री (एमसीए) प्रवेश नियम
Admission Rules for Lateral Entry (MCA)

सत्र 2017-18 से लागू

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संचालनालय तकनीकी शिक्षा, मध्यप्रदेश
सतपुड़ा भवन, भोपाल

LATERAL ENTRY (MCA)

RULES FOR ADMISSION THROUGH LATERAL ENTRY IN SECOND YEAR (THIRD SEMESTER) OF MASTER OF COMPUTER APPLICATION (MCA) IN A.I.C.T.E. APPROVED INSTITUTIONS IN GOVERNMENT, INSTITUTION DECLARED AUTONOMOUS BY THE STATE GOVERNMENT, GOVERNMENT AIDED INSTITUTIONS AND SELF-FINANCING AUTONOMOUS INSTITUTIONS IN MADHYA PRADESH.

w.e.f SESSION 2017-2018

1.1 General:

These rules may be called the Admission Rules for admission of BCA/B.Sc. (IT/Computer Sc.) Graduates (with Mathematics) through lateral entry in second year (Third semester) of Master in Computer Application in autonomous, govt. aided, & self-financing autonomous institutions.

1.2 Definitions:

In these rules, unless the context otherwise requires:-

- (a) "AICTE" means All India Council for Technical Education a statutory body established by All India Council for Technical Education Act, 1987;
- (b) "Competent Authority" means any authority as authorized by the State Government in this behalf;
- (c) "DTE" means Director of Technical Education Madhya Pradesh;
- (d) "Fee" means all fees including tuition fee and development charges;
- (e) "Principal" means Head of institution;
- (f) "Qualifying Examination" means the examination of the minimum qualification, passing of which entitles one to seek admission into the relevant Professional Courses as prescribed in these rules;
- (g) "Single Window System" means a system by which available seats in all the institutions are offered through Common Centralized Counselling or Decentralize Online Counselling to qualified candidates in order of merit in the Common Entrance Test;
- (h) 'RGPV' means Rajeev Gandhi Prodhogiki Vishwavidhyalaya;
- (i) 'Category' means one of the four categories viz. 'Unreserved (UR)', 'Scheduled Caste (SC)', 'Scheduled Tribe (ST)' or 'Other Backward Classes (excluding creamy layer) (OBC)';
- (j) 'Open Seats' means Female & Male Candidates.
- (k) 'F' Seats means Female Candidate.

(l) 'M.P. Seats' means seats reserved for the residents of State of Madhya Pradesh as provided in Rule;

(m) 'M.P.' means State of Madhya Pradesh as formed on 01-11-2000.

(n) The words and expressions used but not defined in these rules shall have the same meaning as assigned to them in the rule.

1.3 Applicability:-

These rules shall be applicable to autonomous, govt. aided, & self financing autonomous Technical institutions which are conducting Post Graduate courses/programmes in Computer Application duly sanctioned and approved by AICTE from time to time.

1.4 Admission Rules –

Admission shall be as under:

1.4.1 Availability of seats (Extent of Lateral Entry):-

(a) Maximum 20 percent seats over and above the sanctioned intake (supernumerary) of previous academic year shall be available for admission through lateral entry scheme. The details of Institutions, branches and seats shall be available on the website of counselling Authority i.e. www.dtempcounselling.org/dte.mponline.gov.in.

(b) Seats remaining vacant within Sanctioned Intake (S) - In addition to above, vacant seats (S) in a course,

$S=SI - (\text{Admitted within SI}-C-F-B-L-P)$, and if $S>0$, may also be available where,

Abbreviation used in calculation	Description
SI	Sanctioned Intake
Admitted within SI	Admitted within Sanctioned Intake
C	No. of cancellations at the first year level
F	No. of Students not eligible for admission to second year as per rules of affiliating University.
B	No. of Students who belong to earlier batches who have become eligible for admission to second year as per rules of affiliating University.
L	No. of Students who are shifted from the Institution to another Institution and/or from the course to other course within Institution for the second year.
S	Seats remaining vacant within Sanctioned Intake.
P	No. of Students who are shifted to the Institution from another Institution and/or to the course from other course within Institution for the second year.

1.4.2 Allocation/ Reservation of seats-

16%, 20% and 14% of the seats of MP Quota are reserved for candidates belonging to Scheduled Caste (SC), Scheduled Tribe (ST) and Other Backward Classes (excluding Creamy Layer) OBC categories respectively in institutions declared autonomous by the State government, Government Aided Institutions, Self-financing autonomous institutions and non aided private institutions.

NOTE:

- (a) A candidate can claim reservation under only one of the various reserved categories.
- (b) A candidate, claiming reservation under a reserved category shall have to produce relevant certificate/ certificates in proforma prescribed by the Government of MP.

1.4.2.1. Scheduled Caste (SC) and Scheduled Tribe (ST) Category of Madhya Pradesh:

A candidate claiming to be either of SC or ST category of MP shall have to produce a certificate from the competent authority in **Proforma-1** as given in this rule book.(Vide MP Government GAD order No. F.7-2/96 आ.प्र./1) भोपाल, दिनांक 01.08.1996 and as per latest order issued by the Govt. of M.P.

1.4.2.2 OBC category of Madhya Pradesh

A candidate claiming reservation under OBC (excluding creamy layer) category shall have to produce a certificate at the time of verification of documents issued by the competent authority in **Proforma-2** as given in the rule book. (Vide MP Government GAD order No. F/7-2/96 आ.प्र./1, भोपाल, दिनांक 12.03.1997 and order no. ,F-7-2/96 आ.प्र./1, भोपाल, दिनांक 06.07.2000 and as per latest order issued by the Govt. of M.P. regarding creamy layer. The candidate should also bring an income certificate at the time of verification of documents regarding his/her family's income from the Competent Authority or Income certificate as prescribed by GAD, Government of M.P. by his circular no. सी-3-7-2013-3-एक, दिनांक 25/09/2014 **Proforma-4**. and stating that his/her parents do not come under creamy layer if OBC certificate is issued before **30th April, 2014**.

1.4.2.3 Reservation for Female candidates:

30% seats in each category viz. UR, SC, ST and OBC shall be reserved for female candidates in govt., govt. aided, & self-financing autonomous Technical institutions. This reservation shall be a compartmentalized horizontal reservation.

Seats remaining vacant in female quota of a category shall be filled by converting such seats into Open Quota (OP) of the same category.

However if even after this conversion the Open Quota (OP) of that category does not get filled then these vacancies shall be filled by converting them into Open Quota (OP) of other categories as per the procedure laid down in Rule.

1.5 Eligibility for admission-

1.5.1 As per the guidelines prescribed by AICTE and State Government.

1.5.2 The candidates should be an Indian national.

1.5.3 For being eligible to seek lateral entry to:

Recognized Bachelor's Degree (from an university recognized by the university grants commission) of minimum 3 Yrs duration in BCA, B.Sc (IT/Computer Science) **with Mathematics as a Subject at 10+2 level or at Graduate Level.** Business Mathematics at 10+2 Level is not permitted.

Obtained at least 50% at the qualifying Examination. Criteria for candidates belonging to Scheduled Castes, Scheduled Tribes and Other Backward Classes (Excluding creamy layer) of Madhya Pradesh as notified by the State Government shall be 45 percent in the aggregate marks in qualifying examination.

1.5.4 Domicile Requirements:

No candidate shall be selected for admission against the MP domicile seats unless;

1. जो भारत का नागरिक हो।

2. मध्यप्रदेश शासन, सामान्य प्रशासन विभाग, मंत्रालय भोपाल के पत्र क्रमांक सी-3-7-2013-3-एक दिनांक 29 जून, 2013 के अनुसार शैक्षणिक संस्थाओं में दाखिले के लिये सक्षम प्राधिकारी (नायब तहसीलदार/तहसीलदार) द्वारा जारी स्थानीय निवासी प्रमाण-पत्र प्रारूप-3 या मध्यप्रदेश शासन, सामान्य प्रशासन विभाग, मंत्रालय भोपाल के परिपत्र क्रमांक सी-3-7-2013-3-एक दिनांक 25/09/2014 अनुसार स्थानीय निवासी हेतु स्व प्रमाणित घोषणा-पत्र (अस्टाम्पित कागज पर) प्रारूप-3(अ) प्रस्तुत करना आवश्यक है।

1.6 Mode of selection-

In all professional institutions the procedure for admission shall be as under:-

Competent Authority shall invite the online applications and Candidates shall be required to fill up online application.

The competent authority after receiving the application from Candidates. shall prepare and notify a merit list on the basis of percentage of marks obtained in qualifying examination. Inter se merit of candidates getting equal marks in the qualifying examination shall be decided by giving preference to the person who is older in age.

Note:-

- 1.** Candidates securing equal marks, Preference will be given to the older age candidate.
- 2.** All such candidate who has passed qualifying examination with grace marks are also eligible for admission, but grace marks will not be included for minimum percentage condition mentioned above.
- 3.** All such candidate whose qualifying examination marksheet are based on grading system has to produce conversion of grade to marks as per the conversion formula mentioned in their marksheet.

1.7 Procedure of Admission

Online Offcampus Admission Procedure:-

The competent authority declared by the State Government for online off campus counseling, shall finalize the detailed programme and shall make it available on its website declaring its procedure, process of admission and different cut off dates. Procedure of Online Off Campus Counselling will be conducted according to the provisions of Admission Rules, 2008 Published in the Madhya Pradesh Gazette (Extra ordinary) dated the 15th April, 2008 (ammended from time to time)

1.8 General Information of admission:

1.8.1 The admission into all the colleges/institutes offering Post graduate professional course in Computer Application shall be made by the competent authority through single window system in the order of merit on the basis of ranking prepared on the basis of percentage of marks obtained in the theory papers of qualifying examination of last year.

1.8.2 Admission shall be done through Counselling on the basis of the common merit list. The programme of Counselling shall be published in various news papers and shall also be available on website of competent authority/Director Technical Education, M.P. Bhopal i.e. www.dtempcounselling.org/dte.mponline.gov.in No separate call letters shall be sent to the candidates.

1.8.3 Original Documents: During the Counselling process the original documents presented by the candidates shall be verified with originals and original documents will be returned back to the candidates. However candidates need not to submit such original documents in the admitted institutions.

1.8.4 Transfer of institution in this course shall not be permitted.

1.8.5 All admissions shall be completed on or before the last date declared by the Competent Authority.

1.9 The sequence of admission shall be as under:

1.9.1 In the counselling of MP domiciled seats, Candidates belonging to reserved category shall be called in counseling in the following order so that the reserved seats may be converted mutually in the following order namely- scheduled Tribes, Scheduled Castes, Scheduled Tribes, Other Backward Class, Scheduled Tribes/Scheduled Castes.

1.9.2 After allocation of seats in the aforesaid counseling of reserved category, the vacant seats, if any, shall be converted in to unreserved seats and then the counseling for unreserved seats shall commence. Such candidates of reserved category who have also secured place in the merit list of in reserved category, shall have the option to choose the institution/Branch of unreserved Category. If the candidates belonging to reserved category take admission against the unreserved category according to their merit, they shall be counted under unreserved category.

1.9.3 If seats remain vacant, after organizing one phase of centralized/Decentralized online counseling based on the merit list prepared on the basis of percentage of marks obtained in the qualifying examination, **they shall be filled as mentioned in the Admission Rules-2008 (As ammended) and/or counselling procedure declared by the Competent Authority.**

1.10 Cancellation of Admission:

(1) If at any stage it is found that a candidate has got admission in any institution on the basis of false or incorrect information or by hiding relevant facts or if at any time after admission it is found that the admission was given to the candidate due to some mistake or oversight, the admission granted to such a candidate shall be liable to be cancelled forthwith without any notice at any time during the course of his/her studies by the Principal of the institution or by Competent Authority.

- (2) Honorable Supreme Court of India, New Delhi, has declared 14th August as the last date of admission. If a candidate gets his/her admission cancelled till 07 August then the tuition fee deposited by the candidate in the institute will be returned to the candidate after deducting 10% of it. However, if a candidate gets his/her admission cancelled after 07 August then the tuition fee deposited by the candidate in the institute will also be not refundable.
- (3) Vacancy arising (in particular class/category/compartments) due to cancellation of admission or due to non reporting of candidates by the stipulated date (as declared by the Competent Authority) in a particular Institution, shall be considered in the counselling in the following manner:-
During the counselling, if seats are available, in that particular course, vacancy/vacancies arising due to above reasons shall be added directly to existing vacancy/vacancies and shall be available for allotment.
- (4) After the last date of admission, cancellation of admission shall only be done by the institution.

1.11 TUITION AND OTHER FEE-

Tuition fees and other fees shall be payable by the candidates as per order of Govt. of Madhya Pradesh as may be applicable from time to time.

1.12 Interpretation:

Norms, requirements and other conditions for admission to technical/professional courses are as per the guidelines issued by AICTE.

The State Government of Madhya Pradesh shall be the final authority for deciding any matter in respect of policy regarding selection of candidates for admission. If any question arises relating to the interpretation of these rules for admission, the decision of the State Government of MP shall be final and binding.

1.13 MODIFICATION TO RULES/PROCEDURES:

The State Government of Madhya Pradesh reserves the right to amend any provision/ rule/procedure for admission in the public interest and any modification so made shall be binding.

1.14 JURISDICTION:

In case of any dispute the jurisdiction shall be limited to the courts constituted and situated in Madhya Pradesh only.

A copy of this Rule book shall be available on the website of the Counselling Authority Directorate of Technical Education Madhya Pradesh i.e www.dtempcounselling.org/dte.mponline.gov.in.

LATERAL ENTRY (MCA)

RULES FOR ADMISSION THROUGH LATERAL ENTRY IN SECOND YEAR (THIRD SEMESTER) OF MASTER OF COMPUTER APPLICATION (MCA) IN A.I.C.T.E. APPROVED NON AIDED PRIVATE INSTITUTIONS IN MP AS PER THE RULES PUBLISHED IN MADHYA PRADESH GAZETTE DATED 1ST DECEMBER, 2007 AND AS AMMENDED AND UNDER THE PROVISIONS MADE IN MADHYA PRADESH NIJI VYAVASAYIK SHIKSHAN SANSTHA (PRAVESH KA VINIYAMAN AVAM SHULK KA NIRDHARAN) ADHINIYAM, 2007 NO. 21.

w.e.f SESSION - 2017-2018

2.1 Short Title and Commencement :

(1) These rules may be called admission rules, 2008.

2.2 Definitions:

In these rules, unless the context otherwise requires:-

(a) "Act" means the Madhya Pradesh Niji Vyavsayik Shikshan Sanstha (Pravesh Ka Viniyaman Avam Shulk Ka Nirdharan) Adhiniyam, 2007 (No. 21 of 2007);

(b) "Admissions and Fee Regulatory Committee" means the Committee constituted by the State Government for the supervision and guidance of admission process and for the fixation of fee to be charged from candidates seeking admission in a professional educational institution;

(c) "AICTE" means All India Council for Technical Education a statutory body established by All India Council for Technical Education Act, 1987;

(d) "Competent Authority" means any authority as authorized by the State Government in this behalf;

(e) "DTE" means Director of Technical Education Madhya Pradesh;

(f) "Fee" means all fees including tuition fee and development charges;

(g) "Non resident Indian" shall have the same meaning as assigned to it in clause (e) of Section 115c of the Income Tax Act, 1961 (43 of 1961).

(h) "Principal" means Head of institution;

(i) "Private Unaided Professional Institution" means the professional institutions which does not receive recurring aid or grant-in-aid form any State or Central Government;

(j) "Professional Institution" means a college or institute including a private university established or incorporated by an Act of the State Legislature or Constituent unit of a deemed university defined under section 3 of University Grant Commission Act, 1956;

(k) "Qualifying Examination" means the examination of the minimum qualification, passing of which entitles one to seek admission into the relevant Professional Courses as prescribed in these rules;

(l) "Single Window System" means a system by which available seats in all the institutions are offered through Common Centralized Counselling or Decentralize Online Conselling to qualified candidates in order of merit in the Common Entrance Test;

(m) The words and expressions used but not defined in these rules shall have the same meaning as assigned to them in the Act.

OTHER ABBREVIATIONS USED IN THIS RULE BOOK ARE :-

(I) RGPV means Rajeev Gandhi Prodhoyogiki Vishwavidhyalaya, Bhopal;

(II) 'M.P.' means State of Madhya Pradesh as formed on 01-11-2000.

2.3 Applicability –

These rules shall be applicable to unaided private Technical institutions which are conducting Post Graduate courses/programmes in Computer Application duly sanctioned and approved by AICTE from time to time.

2.4 Admission rules -

Admission shall be as under:–

2.4.1 Availability of seats (Extent of Lateral Entry)–

(a) Maximum 20 percent seats over and above the sanctioned intake (supernumerary) of previous academic year shall be available for admission through lateral entry scheme. The details of Institutions, branches and seats shall be available on the website of Counselling Authority i.e. www.dtempcounselling.org/dte.mponline.gov.in.

(b) Seats remaning vacant within Sanctioned Intake (S)- In addition to above, vacant seats (S) in a course,

$S=SI-(Admitted\ within\ SI-C-F-B-L-P)$, and if $S>0$, may also be available where,

Abbreviation used in calculation	Description
SI	Sanctioned Intake
Admitted within SI	Admitted within Sanctioned Intake
C	No. of cancellations at the first year level
F	No. of Students not eligible for admission to second year as per rules of affiliating University.
B	No. of Students who belong to earlier batches who have become eligible for admission to second year as perrules of affiliating University.
L	No. of Students who are shifted from the Institution to another Institution and/or from the course to other course within Institution for the second year.
S	Seats remaining vacant within Sanctioned Intake.
P	No. of Students who are shifted to the Institution from another Institution and/or to the course from other course within Institution for the second year.

2.4.2 Allocation/ Reservation of seats-

16%, 20% and 14% of available seats shall be reserved for the candidates belonging to SC, ST and OBC categories (excluding creamy layer) respectively as notified by the state government in this regard for M.P. domicile only.

NOTE:

(b) A candidate can claim reservation under only one of the various reserved categories.

(b) A candidate, claiming reservation under a reserved category shall have to produce relevant certificate/ certificates in proforma prescribed by the Government of MP.

2.4.2.1 Scheduled Caste (SC) and Scheduled Tribe (ST) Category of Madhya Pradesh:

A candidate claiming to be either of SC or ST category of MP shall have to produce a certificate from the competent authority in **Proforma-1** as given in this rule book. (Vide MP Government GAD order No. F.7-2/96 भोपाल, दिनांक 01.08.1996 and as per latest order issued by the Govt. of M.P.

2.4.2.2 OBC category of Madhya Pradesh

A candidate claiming reservation under OBC (excluding creamy layer) category shall have to produce a certificate issued by the competent authority in **Proforma-2** as given in the rule book. (Vide MP Government GAD order No. F/7-2/96 आ.प्र./1, भोपाल, दिनांक 12.03.1997 and order no. ,F-7-2/96 आ.प्र./1, भोपाल, दिनांक 06.07.2000 and as per latest order issued by the Govt. of M.P. regarding creamy layer. The candidate should also bring an income certificate regarding his/her family's income from the Competent Authority or Income certificate as prescribed by GAD, Government of M.P. by his circular no. सी-3-7-2013-3-एक, दिनांक 25/09/2014. **Proforma-4**. and stating that his/her parents do not come under creamy layer if OBC certificate is issued before **30th April, 2014**.

2.5. Eligibility for admission-

2.5.1 As per the guidelines prescribed by AICTE and State Government.

2.5.2 The candidates should be an Indian national.

2.5.3 For being eligible to seek lateral entry to:

Recognized Bachelor's Degree (from an university recognized by the university grants commission) of minimum 3 Yrs duration in BCA, B.Sc

(IT/Computer Science) **with Mathematics as a Subject at 10+2 level or at Graduate Level.** Business Mathematics at +2 Level is not permitted.

Obtained at least 50% at the qualifying Examination. Criteria for candidates belonging to Scheduled Castes, Scheduled Tribes and Other Backward Classes (Excluding creamy layer) of Madhya Pradesh as notified by the State Government shall be 45 percent in the aggregate marks in qualifying examination.

2.5.4 Domicile Requirements:

No candidate belonging to SC, ST & OBC (Excluding Creamy Layer) category shall be selected for admission against the seats reserved for them unless

1. जो भारत का नागरिक हो।

2. मध्यप्रदेश शासन, सामान्य प्रशासन विभाग, मंत्रालय भोपाल के पत्र क्रमांक सी-3-7-2013-3-एक दिनांक 29 जून, 2013 के अनुसार शैक्षणिक संस्थाओं में दाखिले के लिये सक्षम प्राधिकारी (नायब तहसीलदार/तहसीलदार) द्वारा जारी स्थानीय निवासी प्रमाण-पत्र प्रारूप-3 या मध्यप्रदेश शासन, सामान्य प्रशासन विभाग, मंत्रालय भोपाल के परिपत्र क्रमांक सी-3-7-2013-3-एक दिनांक 25/09/2014 अनुसार स्थानीय निवासी हेतु स्व प्रमाणित घोषणा-पत्र (अस्टाम्पित कागज पर) प्रारूप-3(अ) अनुसार प्रस्तुत करना आवश्यक है।

2.6 Mode of selection:-

In all professional institutions the procedure for admission shall be as under:-

Competent Authority shall invite the online applications and Candidates shall be required to fill up online application.

The competent authority duly declared as so by the State Government after receiving the application from Candidates. Shall prepare and notify a merit list on the basis of percentage of marks obtained in qualifying examination. Inter se merit of candidates getting equal marks in the qualifying examination shall be decided by giving preference to the person who is older in age.

Note:-

1. Candidates securing equal marks, Preference will be given to the older age candidate.
2. All such candidate who has passed qualifying examination with grace marks are also eligible for admission, but grace marks will not be included for minimum percentage condition mentioned above.
3. All such candidate whose qualifying examination marksheet are based on grading system has to produce conversion of grade to marks as per the conversion formula mentioned in their marksheet.

2.7 Procedure of Admission

Online Offcampus Admission Procedure:

The competent authority declared by the State Government for online off campus counseling, shall finalize the detailed programme and shall make it available on its website declaring its procedure, process of admission and different cut off dates. Procedure of Online Off Campus Counselling will be conducted according to the provisions of sub rule (12) of rule 7 of admission rules, 2008 Published in the Madhya Pradesh Gazette (Extra ordinary) dated the 15th April, 2008 (ammended from time to time)

2.8 General Information of admission:

2.8.1 The admission into all the colleges/institutes offering post Graduate in computer Application shall be made by the competent authority through single window system in the order of merit on the basis of ranking prepared on the basis of percentage of marks obtained in the qualifying examination.

2.8.2 Admission shall be done through Counselling on the basis of the common merit list. The programme of Counselling shall be published in various news papers and shall also be available on website of competent authority/Director Technical Education, M.P. Bhopal i.e. www.dtempcounselling.org/dte.mponline.gov.in. No separate call letters shall be sent to the candidates.

2.8.3 Original Documents: During the Counselling process the original documents presented by the candidates shall be verified with originals and original documents will be returned back to the candidates. However candidates need not to submit such original documents in the admitted institutions.

2.8.4 Transfer of institution in this course shall not be permitted.

2.8.5 All admissions shall be completed on or before the last date declared by the Chancellor.

2.9 The sequence of admission shall be as under:

2.9.1 In the counselling of general pool, first candidates of reserved categories shall be called in the following order, so that vacant reserved seats can be mutually converted :-

Scheduled Tribes, Scheduled Castes, Scheduled Tribes, Other Backward Classes, Scheduled Tribes/Scheduled Castes.

After conducting counselling of reserved category candidates, as per above order, vacant seats, if any, shall be merged into the unreserved seats and then counselling for unreserved seats shall be conducted.

2.9.2 Candidates of reserved category who find place in the merit list of unreserved category will also be considered in the allotment of seats under unreserved category. They will be given seat of their preference from reserved or unreserved category in which they are getting better choice. Such candidates of reserved category who are allotted seats from unreserved category shall be counted in the unreserved category.

2.9.3 If seats remain vacant, after organizing one phase of centralized/Decentralized online counseling based on the merit list prepared on the basis of percentage of marks obtained in the qualifying examination, they shall be filled as mentioned in the Admission Rules-2008 (As ammended) and/or counselling procedure declared by the Competent Authority.

2.10 Cancellation of Admission:

(1) If at any stage it is found that a candidate has got admission in any institution on the basis of false or incorrect information or by hiding relevant facts or if at any time after admission it is found that the admission was given to the candidate due to some mistake or oversight, the admission granted to such a candidate shall be liable to be cancelled forthwith without any notice at any time during the course of his/her studies by the Principal of the institution or by Competent Authority.

(2) Honorable Supreme Court of India, New Delhi, has declared 14th August as the last date of admission. If a candidate gets his/her admission cancelled till 07 August then the tuition fee deposited by the candidate in the institute will returned to the candidate after deducting 10% of it, However, If a candidate gets his/her admission cancelled after 07 August then the tuition fee deposited by the candidate in the institute will also be not refundable.

(3) Vacancy arising (in particular class/category/compartment) due to cancellation of admission or due to non reporting of candidates by the stipulated date (as declared by the Competent Authority) in a particular Institution, shall be considered in the counselling in the following manner:-

During the counselling, if seats are available, in that particular course, vacancy/vacancies arising due to above reasons shall be added directly to existing vacancy/vacancies and shall be available for allotment.

- (4) After the last date of admission, cancellation of admission shall only be done by the institution.

2.11 Tuition and other fees-

As prescribed by fee Regulatory committee constituted under the Act.

2.12 Interpretation-

Norms, requirements and other conditions for admission to technical/professional courses are as per the guidelines issued by AICTE.

The State Government of Madhya Pradesh shall be the final authority for deciding any matter in respect of policy regarding selection of candidates for admission. If any question arises relating to the interpretation of these rules for admission, the decision of the State Government of MP shall be final and binding.

2.13 Modification to rules/procedures-

The State Government of Madhya Pradesh reserves the rights to amend any provision/rules/procedure for admission in public interest and any modification so made shall be binding.

- 2.13.A** A candidate aggrieved with any contravention on the part of the Agency or any contravention of the provisions of the Act could make an application to the Committee pinpointing the cause of action and alleged lapse in following the procedure or provisions of the Act.

2.14 Jurisdiction-

In case of any dispute the jurisdiction shall be limited to the courts constituted and situated in Madhya Pradesh only.

A copy of this Rule book shall be available on the website of the Counselling Authority Directorate of Technical Education Madhya Pradesh www.dtempcounselling.org/dte.mponline.gov.in.

प्रमाण-पत्रों के प्रारूप

प्रारूप-1

अनुसूचित जाति/जनजाति प्रमाण-पत्र कार्यालय, अनुविभागीय अधिकारी (प्रमाणीकरण)

अनुभाग.....जिला.....मध्यप्रदेश
पुस्तक क्रमांक..... प्रकरण क्रमांक.....
प्रमाण पत्र क्रमांक.....

स्थायी जाति प्रमाण पत्र

यह प्रमाणित किया जाता है कि श्री/श्रीमती/कुमारी.....
पिता/पति का नाम.....
निवासी ग्राम/नगर..... वि.खं..... तहसील.....
जिला..... संभाग..... के..... जाति/
जनजाति का/की सदस्य है और इस जाति/जनजाति को संविधान के अनुच्छेद 341 के अधीन
मध्यप्रदेश राज्य के संबंध में अनुसूचित जाति/अनुसूचित जनजाति के रूप में विनिर्दिष्ट किया गया
है और यहजाति/जनजाति अनुसूचित जाति एवं जनजाति (संशोधन)
अधिनियम, 1976 के अंतर्गत मध्यप्रदेश की सूची में अनुक्रमांक.....पर अंकित है।
अतः श्री/श्रीमती/कुमारी.....
पिता/पति का नाम.....अनुसूचित जाति/जनजाति का/की है।

2. प्रमाणित किया जाता है कि आवेदक श्री/श्रीमती/कुमारी.....के परिवार
की कुल वार्षिक आय रूपए.....है।

दिनांक
(सील)

हस्ताक्षर
प्रमाणीकरण अधिकारी का नाम
पदनाम

- टिप्पणी (1) अनुसूचित जाति का अर्थ है संविधान के अनुच्छेद 341 के अंतर्गत विनिर्दिष्ट मध्यप्रदेश राज्य से संबंधित अनुसूचित जाति तथा अनुसूचित जनजाति का अर्थ है संविधान के अनुच्छेद 342 के अंतर्गत विनिर्दिष्ट मध्यप्रदेश राज्य से संबंधित जनजाति।
(2) केवल निम्नलिखित अधिकारियों द्वारा जारी किये गये प्रमाण-पत्र मान्य होंगे। (अ) कलेक्टर/डिप्टी कलेक्टर/एस.डी.ओ.(अनुविभागीय अधिकारी) उपसंभागीय मजिस्ट्रेट/सिटी मजिस्ट्रेट (ब) तहसीलदार (द) परियोजना प्रशासक/अधिकारी, वृहद/मध्यम/एकीकृत आदिवासी विकास परियोजना।

यह प्रमाण पत्र उपरोक्त में से किसी भी एक अधिकारी द्वारा नियत जांच एवं आत्म संतुष्टि के पश्चात ही जारी किया जावे, न कि उम्मीदवार के अभिभावक द्वारा दिये गये शपथ पत्र के आधार पर और न ही स्थानीय निकायों के सदस्यों द्वारा जारी किये गये प्रमाण पत्र के आधार पर।

मध्यप्रदेश की अन्य पिछड़े वर्ग (क्रीमीलेयर को छोड़कर) श्रेणी के आरक्षित स्थानों पर प्रवेश के लिये प्रस्तुत किये जाने वाले प्रमाण-पत्र

स्थायी प्रमाण पत्र
कार्यालय, अनुविभागीय अधिकारी
(प्रमाणीकरण)

अनुभाग.....जिला.....मध्यप्रदेश
पुस्तक क्रमांक..... प्रकरण क्रमांक.....
प्रमाण पत्र क्रमांक.....

जाति प्रमाण-पत्र

यह प्रमाणित किया जाता है कि श्री/श्रीमती/कुमारी.....
पुत्र/पुत्री श्री.....
निवासी ग्राम/शहर..... तहसील..... जिला.....
मध्य प्रदेश के निवासी हैं, जो.....जाति के हैं जिसे पिछड़ा वर्ग के रूप में मध्य प्रदेश शासन,आदिम जाति,अनुसूचित जाति एवं पिछड़ा वर्ग कल्याण विभाग की अधिसूचना क्रमांक एफ 8-5 पच्चीस 4-84, दिनांक 26 दिसंबर, 1984, पिछड़ा वर्ग कल्याण विभाग की अधिसूचना क्रमांक एफ 23-4-97-चौवन, दिनांक 2 अप्रैल, 1997 तथा इस संदर्भ में समय-समय पर जारी अधिसूचनाओं द्वारा अधिमान्य किया गया है और सूची के क्रमांक..... पर अंकित है।

श्री..... और/या उनका परिवार सामान्यतः मध्य प्रदेश के जिला..... संभाग..... में निवास करता है।

यह भी प्रमाणित किया जाता है कि श्री.....
क्रीमीलेयर (सम्पन्न वर्ग) व्यक्तियों/वर्गों की श्रेणी में नहीं आते हैं, जिसका उल्लेख भारत सरकार कार्मिक एवं प्रशिक्षण विभाग के परिशिष्ट क्र 380/2/22/93 स्था. (एस.सी.टी.) दिनांक 08.09.93 द्वारा जारी सूची के कॉलम-3 में तथा मध्य प्रदेश शासन, सामान्य प्रशासन विभाग के ज्ञाप क्रमांक एफ. 7-26/93/1- आ.प्र., दिनांक 8 मार्च 1994 के साथ संलग्न परिशिष्ट "ई" की अनुसूची के कॉलम (3) में किया गया है।

2. प्रमाणित किया जाता है कि आवेदन श्री/श्रीमती/कुमारी.....
के परिवार की कुल वार्षिक आय रुपये..... है।

3. यह भी प्रमाणित किया जाता है कि वह मध्यप्रदेश राज्य में दिनांक..... को प्रवजन कर चुका है।

दिनांक
(सील)

हस्ताक्षर
प्रमाणीकरण अधिकारी का नाम
पदनाम

स्थानीय निवासी संबंधी आवश्यकता हेतु प्रमाण-पत्र

कार्यालय नायब तहसीलदार/तहसीलदार
 टप्पा/तहसील..... जिला.....
 प्र.क्र वर्ष..... दिनांक.....
 स्थानीय निवासी प्रमाण पत्र

यहा आवेदक का
 पासपोर्ट साईज का
 फोटो लगाया जाये जो
 प्राधिकृत अधिकारी
 द्वारा सत्यापित
 किया जाये

प्रमाणित किया जाता है कि श्री/श्रीमति/कु.....
 पिता/पति..... निवासी.....
 तहसील..... जिला.....
 (मध्यप्रदेश). राज्य शासन द्वारा मध्यप्रदेश के स्थानीय निवास
 प्रमाण-पत्र जारी किये जाने के लिये प्रभावशील ज्ञाप दिनांक..... में
 निर्धारित मापदण्ड की कण्डिका क्रमांक
 की पूर्ति करने फलस्वरूप मध्यप्रदेश के स्थानीय निवासी है।

2.* प्रमाणित किया जाता है कि मध्यप्रदेश शासन, सामान्य प्रशासन विभाग के ज्ञापन
 क्रमांक.....दिनांकके अधीन आवेदक द्वारा दिये विवरण
 अनुसार की पत्नी/अवयस्क बच्चे जिनका विवरण नीचे वर्णित है, मध्यप्रदेश के
 स्थानीय निवासी है:-

.....

टीप:- यह प्रमाण पत्र जाति निर्धारण के लिये जारी किये जाने वाले जाति प्रमाण पत्र
 की जांच में साक्ष्य हेतु विचारार्थ ग्राह्य नहीं होगा।

(आवेदक द्वारा प्रस्तुत शपथ-पत्र के आधार पर जारी)

ह.तहसील/नायब तहसीलदार
 तहसील.....
 जिला.....

*लागू न होने पर काट दें।

यह प्रमाण पत्र यदि डिजिटल हस्ताक्षर युक्त है तो उसे भी मान्य किया जावेगा।

(मध्यप्रदेश शासन, सामान्य प्रशासन विभाग, मंत्रालय के परिपत्र क्रमांक सी-3-7-2013-3-एक, दिनांक 25/09/2014 को जारी निर्देशानुसार स्थानीय निवासी प्रमाण पत्र संबंधी स्थानीय निवासी हेतु स्व प्रमाणित घोषणा-पत्र)

प्रारूप-3 (अ)

**स्थानीय निवासी हेतु
स्व प्रमाणित घोषणा-पत्र
(अस्टाम्पित कागज पर)**

फोटो
स्व प्रमाणित

मैं..... आत्मज/पति श्री..... आयु लगभग
वर्ष शपथपूर्वक कथन करता/करती हूँ कि:-

1. मैं वर्तमान में
में निवासरत हूँ।
2. मेरी पत्नि का नाम श्रीमती एवं उम्र (लगभग).....
वर्ष है।
3. मेरे अवयस्क पुत्र/पुत्री-
 1. श्री/कु.....आयु (लगभग)..... वर्ष
 2. श्री/कु.....आयु (लगभग).....वर्ष
4. (यहाँ मध्यप्रदेश शासन के ज्ञापन क्रमांक सी-3-7-2013-3-एक, दिनांक 25 सितम्बर 2014 वर्णित निर्देश के अन्तर्गत आवेदक पात्रता की निम्न में से जिन-जिन श्रेणियों में आता है उनका विवरण अंकित करें)
 1. मैं, मध्यप्रदेश के मकान नंबरमोहल्ला..... ग्राम.....
तहसील..... जिला.....में वर्ष मैं पैदा हुआ/हुई हूँ।
 2. मैं, मध्यप्रदेश में ग्राम/मोहल्ला.....शहर.....तहसील.....
.....जिला.....में विगत 10 वर्ष से निरन्तर निवासरत हूँ।
(आवेदक मध्यप्रदेश में कम से कम 10 वर्ष निरन्तर निवासरत हो। यदि 10 वर्ष की अवधि में एक से अधिक स्थानों पर निवासरत रहे तो कब से कब तक कहाँ-कहाँ निवासरत रहे इसका पूर्ण विवरण अंकित किया जाये)
 3. मैं राज्य शासन की सेवा में वर्तमान में पद का नाम कार्यालय का नामविभाग का नाम के पद पर पदस्थ हूँ/से सेवानिवृत्त हुआ हूँ।
 4. मैं मध्यप्रदेश शासन के अन्तर्गत स्थापित.....नामक संस्था/निगम/मण्डल/आयोग में.....पद पर.....
.....कार्यालय में सेवारत/सेवानिवृत्त कर्मचारी हूँ।
(कार्यरत/सेवानिवृत्त पद के नाम के साथ कार्यरत कार्यालय/जिस कार्यालय से सेवानिवृत्त हुए उसका पूर्ण विवरण दें।

5. मैं केन्द्र शासन के विभाग में के पद पर
.....कार्यालय..... तहसील..... जिला..... के पद
पर 10 वर्ष से पदस्थ होकर कार्यरत हूँ।
(कार्यरत पद का नाम एवं कार्यालय का विवरण तथा पता)
6. मैं अखिल भारतीय सेवाओं के मध्यप्रदेश राज्य को आवंटित (आवंटन वर्ष
बैंच) अधिकारी हूँ। पद पर
कार्यालय/मंत्रालय..... में पदस्थ हूँ/से सेवानिवृत्त हुआ
हूँ।
(कार्यरत/सेवानिवृत्त कार्यालय का पूर्ण विवरण कार्यरत पद का नाम)
7. मैं मध्यप्रदेश में संवैधानिक/विधिक.....पद पर महामहिम
राष्ट्रपति/महामहिम राज्यपाल द्वारा नियुक्त हूँ।
(पद, कार्यालय का पूर्ण विवरण दिया जाये)
8. मैं भूतपूर्व सैनिक हूँ तथा मैंने मध्यप्रदेश में 5 वर्षों तक (अवधि.....) निवास
किया है/अथवा मेरे परिजन मध्यप्रदेश में पहले से ही निवासरत हैं। (इसकी
पुष्टि हेतु सैनिक कल्याण संचालनालय का प्रमाण-पत्र संलग्न करें)।

हस्ताक्षर

सत्यापन

मैं.....आत्मज/पति श्री.....आयु..... वर्ष
निवासी सत्यापन करता/करती हूँ कि घोषणा-पत्र की
कण्डिका 1/2/3/4/5/6/7/8 में उल्लेखित जानकारी मेरे निजी ज्ञान एवं
विश्वास के आधार पर सत्य है। इसमें न कोई सारवान तथ्य छुपाया गया है और न ही
असत्य तथ्य अंकित किया गया है। मुझे यह ज्ञान है कि मेरे द्वारा असत्य या भ्रामक
जानकारी देने पर मेरे विरुद्ध आपराधिक/दण्डात्मक कार्यवाही की जा सकेगी। साथ
ही मुझे प्राप्त समस्त लाभ भी वापिस लिये जायेंगे।

सत्यापन आज दिनांकवर्ष को स्थान.....
..... में किया गया।

हस्ताक्षर

(जो लागू हो केवल उसी का उल्लेख घोषणा -पत्र में किया जाये)

**आय बाबत स्व प्रमाणित घोषणा-पत्र
(सादे कागज पर)**

मैं..... आत्मज श्री..... आयु

वर्ष शपथपूर्वक कथन करता/करती हूँ कि:-

1. मैं वर्तमान में में निवासरत हूँ।
2. मेरी नाम से ग्राम में हैक्टयर/एकड़ कृषक भूमि है, जिससे मुझे रुपये.....शब्दों मेंकी वार्षिक आय होती है।
3. मेरा व्यवसायहै, इससे मुझे वार्षिक आय रुपये.....शब्दों मेंहै।
4. गृह संपत्ति से मेरी वार्षिक आय रुपयेशब्दों में है।
5. मेरे परिवार निम्नानुसार सदस्य है:-
1.....2.....3.....4.....5
(परिवार से आशय पति/पत्नि/अवयस्क पुत्र/पुत्री/आश्रित माता या पिता से है)
6. मेरे परिवार के उक्त समस्त सदस्यों की कुल वार्षिक आय रुपयेशब्दों में.....है।
7. मैंने इस शपथ-पत्र के पूर्व कोई आय प्रमाण-पत्र प्राप्त नहीं किया है/शपथ-पत्र प्रस्तुत नहीं किया है। **अथवा**
8. मैंने इस शपथ-पत्र के पूर्व लगभग समय पूर्व एक आय प्रमाण-पत्र/शपथ-पत्र राशि.....रुपये वार्षिक का प्राप्त किया/दिया था। मेरी आय अब परिवर्तित हो गई है। अतः परिवर्तित आय राशि वार्षिक का आय शपथ-पत्र प्रस्तुत किया जा रहा है।
(बिन्दु क्रमांक 7 एवं 8 में जो लागू न हो उसे काट दें।)

हस्ताक्षर

सत्यापन

मैं.....आत्मज/पति श्री.....आयु.....वर्ष, निवासी
.....सत्यापन करता/करती हूँ कि शपथ-पत्र की कण्डिका 1 से 8 तक में उल्लेखित जानकारी मेरे निजी ज्ञान एवं विश्वास के आधार पर सत्य है। इसमें न कोई तथ्य छुपाया गया है और न ही असत्य तथ्य अंकित किया गया है। मुझे यह ज्ञान है कि मेरे द्वारा असत्य या भ्रामक जानकारी देने पर मेरे विरुद्ध आपराधिक/दण्डात्मक कार्यवाही की जा सकेगी। साथ ही मुझे प्राप्त समस्त लाभ भी वापिस लिये जायेंगे। सत्यापन आज दिनांकवर्ष को स्थान.....में किया गया।

हस्ताक्षर

DIRECTORATE OF TECHNICAL EDUCATION, MADHYA PRADESH

TENTATIVE LIST OF INSTITUTES AND INTAKE 2017-18

M.C.A. COURSE

S. No.	Institute Name	20% of 2016 intake
GOVERNMENT [GIRLS]		
1	Government Geetanjali PG Girls College Bhopal	12
GOVERNMENT AIDED		
2	Jabalpur Engineering College, Jabalpur	12
3	Madhav Institute of Technology and Science, Gwalior	12
4	Samrat Ashok Technological Institute, Vidisha	24
Government Aided [Branch Type-Self Finance]		
5	Shri G.S. Institute of Technology & Science, Indore (M.P.)	12
SELF FINANCE INSTITUTE		
6	Institute of Computer Science, Vikram University, Ujjain	6
7	Rustamji Institute of Technology, Tekanpur, Gwalior	4
8	School of Computer Application Jiwaji VV, Gwalior	8
9	School of Computer Science and IT, DAVV, Indore	12
10	UNIVERSITY INSTITUTE OF COMPUTER SCIENCE AND APPLICATIONS (UICSA), R. D. V. V., Jabalpur	8
11	University Institute of Technology Barkatullah University, Bhopal	12
12	University Institute of Technology RGPV, Bhopal	12
PRIVATE		
13	Acropolis Institute of Technology & Research, Indore	12
14	Bansal Institute of Science & Technology, Bhopal	12
15	Bhabha Engineering Research Institute-MCA, Bhopal	12
16	Bhartia Vidhya Mandir College of Management Education (MCA) Gwalior	12
17	GICTS College of Professional Education, Gwalior	12
18	Guru Ramdas Khalsa Institute of Science & Technology (MCA), Jabalpur	12
19	Gyan Ganga College of Technology, Jabalpur	12
20	Gyan Ganga Institute of Technology & Science, Jabalpur	12
21	Gyanodaya Institute of Professional Studies, Neemuch	12
22	Indore Institute of Computer Application, Indore	12
23	IPS Academy, School of Computers, Indore	60
24	ITM GROUP OF INSTITUTIONS (Technical Campus), Gwalior	12
25	Jawaharlal Institute of Technology (MCA) (Borawan) Khargone	9
26	Lakshmi Narain College of Technology(MCA), Bhopal	12
27	Mahakal Institute Technology & Science, Ujjain	12
28	Maharaja Ranjit Singh Group of Institution, Indore	12
29	Maharana Pratap College of Technology (MCA) Gwalior	12
30	Maharishi Centre for Educational Excellence, Bhopal	6
31	Mandsaur Institute of Technology, Mandsaur	6

32	Mathura Devi Institute of Technology & Management, Indore	12
33	Medicaps Institute of Techno- Management, indore	24
34	Nagaji Institute of Technology & Management, Gwalior	12
35	NRI Institute of Information Science & Technology, Bhopal	12
36	Oriental Institute of Science & Technology, Bhopal	12
37	Rewa Institute of Technology, Rewa	12
38	RKDF College of Engineering, Bhopal	12
39	Sagar Institute of Research & Technology, Bhopal	12
40	SAM College of Engineering & Technology, Bhopal	12
41	Sanghvi Institute of Management & Science (MCA), Indore	12
42	Scope College of Engineering Bhopal	12
43	Shree Sai Institute of Technology, (MCA) Ratlam	9
44	Shri Dadaji Institute of Technology & Science, khandwa	12
45	Shri Ram Institute of Technology (MCA) Jabalpur	24
46	Shri Ram Institute of Technology, Jabalpur	12
47	Shri RGP Gujrati Professional Institute, Indore	24
48	Shri Vaishnav Institute of Management, Indore	24
49	St. Aloysius Institute of Technology, Jabalpur	12
50	Technocrats Institute of Technology & Science, Bhopal	12
51	Technocrats Institute of Technology (Excellence), Bhopal	12
52	Technocrats Institute of Technology, Bhopal	12
53	Vindhya Institute of Technology & Science, Satna	12
PRIVATE (MCA Second Year Direct Lateral Entry)		
54	Guru Ramdas Khalsa Institute of Science & Technology, Jabalpur (MCA Second Year Direct Lateral Entry)	60
55	Lakshmi Narain College of Technology(MCA), Bhopal (MCA Second Year Direct Lateral Entry)	120
56	Medicaps Institute of Techno- Management, indore (MCA Second Year Direct Lateral Entry)	60
57	Oriental Institute of Science & Technology, Bhopal (MCA Second Year Direct Lateral Entry)	60

NOTE: ADDITION/DELETION OF INSTITUTIONS AND INTAKE CAPACITY MAY TAKE PLACE AT THE TIME OF COUNSELING AS PER THE APPROVAL OF AICTE